

CLAY COUNTY JOINT PLANNING AND ZONING COMMISSION

CLAY COUNTY COURT HOUSE

111 W FAIRFIELD

CLAY CENTER, NE 68933

Office: 762-3868 / Cell: 694-1241

CONSTRUCTION PERMIT APPLICATION

Date: _____ Parcel ID#: _____ Permit #: _____

APPLICANT: _____ Address: _____

APPLICANT'S PHONE #: _____ email: (optional) _____

LOCATION OF PROPERTY: _____
Quarter Section Section - Township - Range

IF IN CITY LIMITS: _____
Town Block# Addition Lot#

APPLICATION IS FOR: (CIRCLE APPROPRIATE ACTION)
New Construction Addition Change in Use Moving Ag District-New Construction (3 acre minimum) R1 District-New Construction (1 acre minimum)
Manufactured Home (shall meet the required regulations before placement on a lot)

ZONING DISTRICT: (CIRCLE APPROPRIATE ACTION)
Agricultural, R1 (Rural Residential), R2 (Urban Residential), Industrial, Commercial
Is this AG property in the Floodplain? Y/N

PROPOSED USE: _____ # OF STORIES: _____

Distance structure will be from:
A. Front property line or edge of right of way: _____ B. Rear property line: _____
C. Side property line: _____ D. Side property line: _____
E. Center of nearest street intersection: _____ *FENCES that require a permit must be located on your property.

DIMENSIONS OF PROPERTY (or # of ACRES): _____ TYPE OF LOT corner/interior

DIMENSIONS OF STRUCTURE: _____
Grain Bin Info: _____ diameter _____ bushels _____ # of rings

ESTIMATED COST OF CONSTRUCTION: _____

TYPE OF CONSTRUCTION: Wood Metal Pole Shed Concrete Other: _____

For any improvements valued more than \$1,000.00 a fee of twenty five dollars (\$25.00) must accompany this application. Payable to the Clay County Treasurer. A late fee of fifty dollars (\$50.00) is possible if construction of walls, altering the footprint of a structure, or moving in of a structure has already begun. **ALL FEES ARE NONREFUNDABLE.** There is no fee for Ag buildings per State Statute regarding Ag Buildings: 23-114.04.

If the work described has not been substantially completed within two (2) years, the permit shall expire and be cancelled and a new Zoning Permit shall be required. (continued next page →→)

The application information is, to the best of my knowledge, true and accurate. I understand and agree that the following shall constitute sufficient grounds for revocation of the Permit:

1. Any error, misstatement or misrepresentation of fact, made by me, with or without intention on my part, which might, if known by the Zoning Administrator, cause disapproval of the application;
2. Any alteration or change in the plans made by me without the knowledge and approval of the Zoning Administrator, subsequent to the issuance of the Zoning Permit.

The county assessor receives one copy of this application for their records.

I understand and agree that by signing this application, I give authorization to Clay County representatives, i.e. county assessor and staff to enter onto the property for building assessment and photos.

Applicant's Signature _____ **Date** _____

INCLUDE A DRAWING ON A SEPARATE SHEET OF PAPER
(An aerial view is acceptable)

Show the dimensions and shape of the lot; location of any existing building(s) on the lot; location and size of the new structure and distances to the front, side, and rear of the lot lines; elevation of building, if it is in a floodplain. This application is not acceptable unless all required information is furnished.

Official Use Only

DATE APPLICATION APPROVED: _____ **SIGNED:** _____
Zoning Administrator

FEE PAID : _____

DATE APPLICATION DISAPPROVED: _____

REASON FOR DISAPPROVAL: _____

DATE APPLICATION APPROVED FROM APPEAL: _____

ZONING ADMINISTRATOR SIGNATURE: _____ **DATE:** _____
(SIGN ON APPROVAL ONLY)