

# Clay County Board Agenda



## AGENDA FOR MEETING OF THE CLAY COUNTY BOARD OF SUPERVISORS

Meeting Date January 17, 2023

9:00 O'clock A.M.

*Crooked Creek Country Club - 802 N. Martin Ave, Clay Center, NE 68933*

*A copy of the Open Meeting Act will be posted at the entry*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

9:00 A.M.      ROLL CALL  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held December 27, 2022  
Adjourn the Business Meeting for 2022, sine Die

### NEW BUSINESS

Appoint Temporary Chairman  
Election of Chairman for 2023  
Election of Vice-Chairman for 2023  
Roll Call by newly elected Chairman to commence 2023 business  
Appointment of Various Governing Boards  
Appoint RC&D board member and alternate  
Appointment of NIRMA contact person for 2023  
Appointment of Emergency Manager for 2023  
Appointment of Emergency Manager to participate in SCPET  
Appoint Highway Superintendent  
Appoint Weed Superintendent  
Appoint Planning & Zoning Administrator  
Designate official newspaper  
Designate web site as additional method of publishing notices  
Name licensed broadcast media  
Name Bank Depositors/holding agencies for 2023

9:30 A.M.      Highway Supt.: Road matters; discuss advertising for proposals for County Surveyor – proposals to be opened February 21, 2023

9:45 A.M.      Dan Falley: Interview

10:30 A.M.      Paul Slutz: Interview

11:15 A.M.      Mark Johnson: Interview

12:00 P.M.      Jennifer Fleischer, County Attorney: cell phone, resolution for inheritance tax signing, office space and computers, deputy county attorney

Public Input

Misc items for discussion when time permits:

County official fee reports  
Resolution for Fund Setup  
Signatures for annual report of County Officers

Resolution to transfer funds if needed

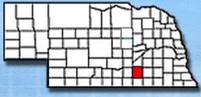
12:30            RECESS FOR LUNCH

1:30 P.M.      County Employee Session with Zelle HR

2:15 P.M.      County Employee Session with Zelle HR

3:00 P.M.      County Employee Session with Zelle HR

CORRESPONDENCE for Information/Discussion/Action



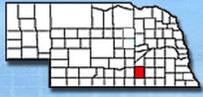
# Clay County Board Agenda



*DATE OF NEXT MEETING: January 24, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*



# Clay County Board Agenda



## AGENDA FOR MEETING OF THE CLAY COUNTY BOARD OF SUPERVISORS

Meeting Date January 24, 2023

9:00 O'clock A.M.

County Board Room 2<sup>nd</sup> Floor Clay County Courthouse

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M. ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held January 17, 2023
- 9:05 A.M. Public Input
- 9:10 A.M. Highway Supt.: Road matters; discuss advertising for hearing for 1 & 6 year Road plan – hearing to be February 14, 2023 at 9:15 A.M., and discuss advertising for gravel bids – bids to be opened February 21, 2023 at 9:15 A.M.; and discuss motion to advertise for bid on pickup; and Notice of Award of Bid to General Excavating, LLC for County Road X Bridge Project;
- 9:30 A.M. Julie Bergen, County Court Clerk Magistrate
- 9:45 A.M. Allen Harpham, Flatwater Technologies: update on network upgrades
- 10:30 A.M. Haley Malone, Emergency Manager
- 10:45 A.M. Barb Barnett, Zoning Administrator: 2022 annual summary report for Planning and Zoning
- 11:00 A.M. Robin Gilbert, County Treasurer: semi-annual statement; new pledge
- 11:15 A.M. Donna Jensen, Health Department Director
- 11:30 A.M. Katie Kulhanek, Diversion Services Project Director: Interlocal Agreement

### REVIEW/APPROVE/DENY/TABLE CLAIMS

Misc items for discussion when time permits:

- Visit Jail
- Appointment of Various Governing Boards
- Resolution to transfer funds if needed

Noon RECESS FOR LUNCH OR ADJOURN

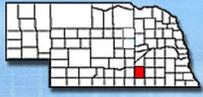
*Board of Equalization upon adjournment (See separate agenda)*

### CORRESPONDENCE for Information/Discussion/Action

*DATE OF NEXT MEETING: January 31, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*



# Clay County Board Agenda



## AGENDA FOR MEETING OF THE CLAY COUNTY BOARD OF SUPERVISORS

Meeting Date January 31, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M. ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held January 24, 2023
- 9:05 A.M. Public Input
- 9:10 A.M. Highway Supt.: Road matters; preliminary 1&6 year Road Plan discussion
- 9:20 A.M. Greg Shuck, Weed Superintendent

Misc items for discussion when time permits:

Leicester Farm Lease  
NIRMA 2023-2024 Renewal Application  
Monitoring Agreements with ISS for Weed & Road Depts  
Motion to advertise for Township vacancies  
Resolution to transfer funds if needed

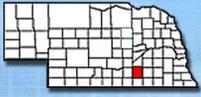
Noon RECESS FOR LUNCH OR ADJOURN

### **CORRESPONDENCE for Information/Discussion/Action**

*DATE OF NEXT MEETING: February 14, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*



# Clay County Board Agenda



## AGENDA FOR MEETING OF THE CLAY COUNTY BOARD OF SUPERVISORS

Meeting Date February 14, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M. ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held January 31, 2023
- 9:05 A.M. Public Input
- 9:10 AM Highway Supt.: Olsson contract signing; Road matters; discuss advertising for belly dump trailer; discuss advertising for motor grader; authorize signing of Agreement between Clay County and General Excavating, LLC and the Notice to Proceed for the Road "X" County Bridge
- 9:15 A.M. Public Hearing for 1 & 6 year road plan; adopt 1 & 6 year road plan
- 9:30 A.M. Jennifer Fleischer, County Attorney: township vacancies
- 10:00 A.M. Michele Bever, South Heartland Health District Director: annual report
- 10:15 A.M. Close Public Hearing for 1 & 6 Road plan
- 10:45 A.M. Christopher Morrison, IT for Midland Area Agency on Aging

Misc items for discussion when time permits:

- County Officials Fee Reports
- Catastrophic Inmate Medical Insurance (CIMI) coverage
- Resolution to transfer funds if needed

Noon RECESS FOR LUNCH or ADJOURN

### CORRESPONDENCE

*DATE OF NEXT MEETING February 21, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date February 28, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.      **ROLL CALL/PLEDGE OF ALLEGIANCE**  
**MINUTES AND APPROVAL**  
Approve/Amend Minutes of the Meeting held February 21, 2023
- Public Input
- 9:05 A.M.      Tom Roemmich, Highway Supt.: Road matters: discuss/adopt resolution & agreement with NDOT for Project No. STP-S18C (107)
- 9:15 A.M.      Holli Alley, UNL Extension: Activity Insight report; Clay County Extension Board appointments
- 9:30 A.M.      Greg Shuck, Weed Superintendent: monthly report

Misc items for discussion when time permits:

- Letter of Intent for Midland Area Agency on Aging
- Township Appointments
- Resolution to transfer funds if needed

Noon            RECESS FOR LUNCH or ADJOURN

**CORRESPONDENCE**

*DATE OF NEXT MEETING March 14, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date March 14, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.      ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held February 28, 2023
- Public Input
- 9:05 A.M.      Donna Jensen, Health Department Director: monthly report, bids on projects in Health Department that qualify for grant reimbursements
- 9:15 A.M.      Jeff Franklin, County Sheriff & Jennifer Fleischer, County Attorney: County Credit Card

**Misc items for discussion when time permits:**

- Easement Requests:
  - Request from Brad Nunnenkamp to bore electric line across Road U from SW1/4 5-7-5 to SE1/4 6-7-5;
  - Request from David Hoffman to bore electric line across Road D from NE1/4 4-7-8 to SW1/4 3-7-8;
  - Request from Neil Cloet to bore electric line across Road 312 from SW1/4 5-6-5 to NW1/4 8-6-5;
  - Request from Bradley Hofmann to bore electric line across Road W from NW1/4 15-8-5 to NE1/4 16-8-5
  
- Sign gravel contracts for Dewese Sand & Gravel; Mid-Nebraska Aggregate; and Island Landhandlers
- Water heater in County Court Office
- County Official Fee Reports
- Thrasher Project Summary and bid for North sidewalk
- 911 Committee By-Laws
- 911 Committee Appointments
- Township Appointments
- Employee Incentive Pay
- Resolution to transfer funds if needed

Noon              RECESS FOR LUNCH or ADJOURN

**CORRESPONDENCE**

*DATE OF NEXT MEETING March 21, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date March 21, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.           ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held March 14, 2023
- Public Input
- 9:10 AM            Thomas Roemmich, II; Highway Supt.: weekly report, discuss road weight limits, discuss motor grader bids, discuss loader
- 9:15 A.M.           Open Trailer Bids
- 9:30 A.M.           Sharon Hueftle, Executive Director for SCEDD re: annual report
- 9:45 A.M.           Julie Bergen, County Court Clerk Magistrate: information on courtroom technology upgrade and memorandum of understanding
- 10:00 A.M.          Jeff Franklin, County Sheriff: monthly report
- 10:15 A.M.          Greg Shuck, Weed Supervisor: monthly report
- 10:30 A.M.          Mark Johnson, Custodian: monthly report
- 10:45 A.M.          Brenda Hansen, Assessor: surplus list and preliminary real estate valuation
- 11:00 A.M.          Haley Malone, Emergency Manager: monthly report
- 11:30 A.M.          Jennifer Fleischer, County Attorney and Holli Alley, Extension 4-H Associate: office space

**REVIEW/APPROVE/DENY/TABLE CLAIMS**

*Board of Equalization after adjournment (see separate agenda)*

Misc items for discussion when time permits:

Catastrophic Inmate Medical Insurance renewal  
Opioid Settlement Participation Package  
Annual preventative care clinic  
Courthouse Security Camera project  
Resolution to transfer funds if needed

Noon               RECESS FOR LUNCH or ADJOURN

**CORRESPONDENCE**

*DATE OF NEXT MEETING March 28, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date March 28, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.           ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held March 21, 2023
- Public Input
- 9:05 A.M.           Thomas Roemmich, II; Highway Supt.: weekly report; discuss motor graders  
and options with NMC CAT
- 9:15 A.M.           Dan Schwartzkopf, Jones Insurance Broker: Medica / Wellness Clinic
- REVIEW/APPROVE/DENY/TABLE CLAIMS

Misc items for discussion when time permits:

Township appointments  
Designation of printing service for LB644  
Safety Committee Employee Appreciation  
Integrated Security Solutions Call Lists and security camera system  
Memorandum of Understanding for Courtroom technology upgrade  
Resolution to transfer funds if needed

Noon               RECESS FOR LUNCH or ADJOURN

**CORRESPONDENCE**

*DATE OF NEXT MEETING April 11, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date April 11, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.      ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held March 28, 2023
- Public Input
- 9:05 A.M.      Thomas Roemmich, II, Highway Superintendent: weekly report;  
Easement Request: Black Hills Energy – from NW ¼ 23-5-6 to SW ¼ 14-5-6  
crossing Road 304 near the East side of Road R
- 9:15 A.M.      Jacob Graff, Globe Life-Family Heritage: benefit available to employees
- 9:30 A.M.      Bob Stutseman, Integrated Security Solutions (I.S.S.): proposal on security  
system equipment
- 9:45 A.M.      Dan Schwartzkopf, Jones Insurance: update on wellness clinic options

**Misc items for discussion when time permits:**

- County Official Fee Reports
- Nebraska Choice Gas Program Enrollment
- Township Appointments
- Employee Incentive Pay
- Resolution to transfer funds if needed

Noon              RECESS FOR LUNCH or ADJOURN

**CORRESPONDENCE**

*DATE OF NEXT MEETING April 18, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date April 18, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

9:00 A.M.      ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held April 11, 2023

Public Input

9:05 A.M.      Thomas Roemmich, II, Highway Superintendent: weekly report;

9:15 A.M.      Elaine Menzel, Legal Counsel for Nebraska Association of County  
Officials (NACO): NACO update

9:30 A.M.      Jennifer Fleischer, County Attorney: monthly update

9:45 A.M.      Donna Jensen, County Health Department Director: Director's report

10:00 A.M.     Barb Barnet, Joint Planning & Zoning Administrator: quarterly report

10:15 A.M.     Jeff Franklin, County Sheriff: monthly update

*Board of Equalization after adjournment (see separate agenda)*

**Misc items for discussion when time permits:**

- Quarterly visit to the Jail
- Resolution to transfer funds if needed

Noon            RECESS FOR LUNCH or ADJOURN

*DATE OF NEXT MEETING April 25, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date April 25, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

9:00 A.M.      ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held April 18, 2023

Public Input

9:05 A.M.      Thomas Roemmich, II, Highway Superintendent: weekly report;  
Easement request: Windstream Nebraska, LLC to bury copper line along  
Road U, starting at the SE corner of 31-5-5 North to the NE corner of 31-5-  
5

9:15 A.M.      Greg Shuck, Weed Superintendent: Fee Schedule for Force Control; State  
report Summary; NAISMA Conference

9:30 A.M.      Mark Johnson, Custodian: monthly update

9:45 A.M.      Haley Malone, Emergency Manager: GeoComm Maintenance Agreement

REVIEW/APPROVE/DENY CLAIMS

**Misc items for discussion when time permits:**

- Courthouse Lawn Care
- Resolution to transfer funds if needed

Noon            RECESS FOR LUNCH or ADJOURN

*DATE OF NEXT MEETING May 16, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date May 16, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

9:00 A.M.      ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held April 25, 2023

Public Input

9:05 A.M.      Thomas Roemmich, II, Highway Superintendent: weekly report;  
Easement request: (1) Lyle Nunnenkamp to bore an electric line across  
County Road 318 from 8-7-5 NW ¼ to 5-7-5 SW1/4 for the purpose of an  
electric well; (2) Clay Fisher to bore electric wire across County Road L  
from 27-6-7 NE ¼ to 26-6-7 NW ¼ for the purpose of an electric well

9:15 A.M.      Jennifer Fleischer, County Attorney: monthly report; Interlocal  
Agreement with Adams County for Cooperative Law Enforcement  
Services for Mental Health Board Proceedings

9:30 A.M.      Allen Harpham, Flatwater Technologies and Paul Krieger, Krieger  
Electric: update on fiber project for County offices; estimates for  
Courtroom Technology upgrade project;

10:00 A.M.     Haley Malone, Emergency Manager: monthly report; emergency  
response computer quote

10:15 A.M.     Jeff Franklin, County Sheriff: monthly report

Misc items for discussion when time permits:

- County Officials Fee Reports
- Discuss BCBS rates/authorize signature for renewal (due 5-19-23)
- County Burial Requests
- County Claim Reimbursements
- Discuss Nebraska Public Employees Retirement Systems (NPERS) Audit Report for 2021
- Quarterly jail visit

Noon            RECESS FOR LUNCH or ADJOURN

*DATE OF NEXT MEETING May 23, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

---

Meeting Date May 23, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

ROLL CALL/PLEDGE OF ALLEGIANCE

9:00 A.M.

MINUTES AND APPROVAL

Approve/Amend Minutes of the Meeting held May 16, 2023

Public Input

9:05 A.M.

Tom Roemmich, II, Highway Supt.: weekly report;

9:15 A.M.

Greg Shuck, Weed Superintendent: monthly report

9:30 A.M.

Mark Johnson, Custodian: monthly update

10:00 A.M.

Public Hearing on sale of Saronville lot

REVIEW/APPROVE/DENY/TABLE CLAIMS

Board of Equalization after adjournment (see separate agenda)

Misc items for discussion when time permits:

- Revised estimate on Courthouse Security System from Integrated Security Solutions (I.S.S.)
- County Burial Requests (Lindemann, Clodfelter, Gonzalez)
- Interlocal Agreement for Cooperative Law Enforcement Services with Adams County
- Resolution to transfer funds if needed

Noon

RECESS FOR LUNCH or ADJOURN

---

*DATE OF NEXT MEETING May 30, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

---

Meeting Date May 30, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

**ROLL CALL/PLEDGE OF ALLEGIANCE**

9:00 A.M.

**MINUTES AND APPROVAL**

Approve/Amend Minutes of the Meeting held May 23, 2023

Public Input

9:05 A.M.

Tom Roemmich, II, Highway Supt.: weekly report;

Misc items for discussion when time permits:

- Discuss Blue Cross Blue Shield dental renewal rates
- NIRMA renewal
- Appointment of Deputy Emergency Managers
- Resolution to transfer funds if needed

Noon

RECESS FOR LUNCH or ADJOURN

---

*DATE OF NEXT MEETING June 13, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

---

Meeting Date June 13, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- ROLL CALL/PLEDGE OF ALLEGIANCE
- 9:00 A.M. MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held May 30, 2023  
Public Input
- 9:05 A.M. Tom Roemmich, II, Highway Supt.: weekly report; discuss motor grader bids; Sign Easement Agreements for Project #322, Railroad Viaduct Bridge Project  
Easements: Request from Windstream Nebraska, LLC to bury fiber starting at a point approx. 200 feet South of Hickory Street and Road Y, thence North for 847 feet, along the East side of Road Y along the West side of the SW ¼ and the NW ¼ of Section 1- Township 7- Range 5  
  
Tyler McNitt, NMC representative: discuss excavator bid
- 9:30 A.M. Jo Bair, encourage Advocacy Center: program update and 2023-2024 budget request
- 9:45 A.M. Nichole Schwartz, USDA Wildlife Services: program update and contract renewal for 2023-2024
- 10:00 A.M. Open bids on sale of Saronville lot
- 10:15 A.M. Dan Rutt, Horizon Recovery (Region 3): program update and 2023-2024 budget request
- 10:30 A.M. Donna Jensen, Health Department Director: Director's report and proposed budget

*Board of Equalization after adjournment (see separate agenda)*

Misc items for discussion when time permits:

- Fee Reports
- County Employee Benefit Renewals for 2023-2024
- Resolution to transfer funds if needed

---

*DATE OF NEXT MEETING June 20, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

---

Meeting Date June 20, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.      ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held June 13, 2023  
Public Input
- 9:05 A.M.      Tom Roemmich, II, Highway Supt.: weekly report; motion to sign amended easement agreement for Road W Bridge Project
- 9:15 A.M.      Haley Malone, Emergency Manager: monthly report
- 9:30 A.M.      Leah Smillie, First Light Child Advocacy: update and budget request
- 9:45 A.M.      Jerad Reimers, Representative from Adrian Smith's office: legislative update ([jerad.reimers@mail.house.gov](mailto:jerad.reimers@mail.house.gov))
- 10:00 A.M.     Jennifer Fleischer, County Attorney: monthly update; Interlocal Agreement for Cooperative Law Enforcement Services with Adams County
- 10:15 A.M.     Bo Robinson, A&L Plumbing: ([bojamesrobinson@gmail.com](mailto:bojamesrobinson@gmail.com))
- 10:30 A.M.     Robin Gilbert, Treasurer: New County Tax Sales, New Foreclosure List of County Tax Sales

*Board of Equalization after adjournment (see separate agenda)*

Misc items for discussion when time permits:

- Region 3 Behavioral Health Services budget request for FY 2023-2024
- Mid-Nebraska Individual Services Inc budget request for FY 2023-2024
- District 10 State Probation Office budget request for FY 2023-2024
- Sign Permit renewal from Nebraska DOT
- Cash-in-Lieu Resolution for FY 2023-2024
- Administrative Agreement Conditional Cash Out Option with First Concord for FY 2023-2024
- Resolution to transfer funds if needed

---

DATE OF NEXT MEETING June 27, 2023

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

# AGENDA FOR MEETING OF THE CLAY COUNTY BOARD OF SUPERVISORS

---

Meeting Date June 27, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.           ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held June 20, 2023  
Public Input
- 9:05 A.M.           Tom Roemmich, II, Highway Supt.: weekly report; discuss CPI driveway and  
access for Lewis grain facility
- 9:15 A.M.           Greg Shuck, Weed Superintendent: monthly report
- 9:30 A.M.           RuAnn Root, CASA: update and budget request
- 9:45 A.M.           Pam Maynard, Visitor Improvement annual report
- 10:00 A.M.          Mark Johnson, Custodian: monthly report  
Matt Bremer, Engineered Controls: HVAC maintenance contract renewal
- 10:30 A.M.          Public Hearing: Amend the County Budget FY 22-23
- 11:00 A.M.          Scott Prestidge, Tallgrass representative: Trailblazer Project update  
([scott.prestidge@tallgrass.com](mailto:scott.prestidge@tallgrass.com))
- 11:15 A.M.          Holli Alley, UNL Extension Educator: program update and budget request for  
FY 23-24

REVIEW/APPROVE/DENY/TABLE CLAIMS

*Board of Equalization after adjournment (see separate agenda)*

Misc items for discussion when time permits:

- Resolution to eliminate the Weed Fund
- Review and motion to approve County Audit for FY 2021-2022
- Review / approve contracts for audits of 911 Communication Center and Sheriffs Department
- Review / approve contract with SPCPD for electricity to the 911 Communication Dewese Tower
- Administrative Agreement Conditional Cash Out Option with First Concord for FY 2023-2024
- Motion to Deed Lot 10 Block 5 Village of Saronville to the Village of Saronville and authorize the Chairman to sign the Deed
- Resolution to transfer funds if needed

---

*DATE OF NEXT MEETING July 11, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date July 11, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- ROLL CALL/PLEDGE OF ALLEGIANCE
- 9:00 A.M. MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held June 27, 2023
- 9:05 A.M. Public Input
- 9:35 A.M. Highway Supt.: Road matters; Hamilton Telephone easement request to bury fiber and empty pipe starting at the SE corner of the SE ¼ of 4-8-6, thence 770 feet West along the North side of Road 324
- 9:45 A.M. Barb Barnett, Planning & Zoning Commissioner: quarterly report and preliminary budget request FY 23-24
- 10:00 A.M. Joni Bitterman, Clerk of District Court: preliminary budget request FY 23-24
- 10:15 A.M. Haley Malone, Emergency Manager: Discuss radio upgrades and Rapid SOS

Misc items for discussion when time permits:

County Officials Fee Reports  
Removal of Personally Owned Insurance option with First Concord Group 125 Plan  
Semi-annual report of Treasurer  
Resolution to transfer funds

Noon RECESS FOR LUNCH or ADJOURN

*BOARD OF EQUALIZATION (see separate agenda)*

**CORRESPONDENCE**

*DATE OF NEXT MEETING July 18, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date July 18, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.      ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held July 11, 2023  
Public Input
- 9:05 A.M.      Thomas Roemmich, II, Highway Supt.: Road matters; Motion to amend easements for the Railroad Bridge project; preliminary budget request FY 23-24. Jerry Bahe with CPI in Hastings: discuss temporary driveway to new CPI facility on N Highway 14.
- 9:30 A.M.      Leah Smillie, First Light Child Advocacy: program update and budget request FY 23-24
- 9:45 A.M.      Donna Jensen, Health Department Director: preliminary budget request FY 23-24; Sign IRS letter for Health Department
- 10:00 A.M.     Greg Shuck, Weed Superintendent: monthly report and preliminary budget request FY 23-24
- 10:15 A.M.     Jennifer Fleischer, County Attorney: Interlocal Agreement for Cooperative Law Enforcement Services with Adams County; preliminary budget request FY 23-24
- 10:30 A.M.     Public Hearing: Termination of School Creek Township due to vacancy
- 10:45 A.M.     Mark Johnson, Custodian: monthly report
- 11:00 A.M.     Dan Schwartzkopf, Edward Jones: Medica Health Insurance Renewal

Misc items for discussion when time permits:

Work on Board of Supervisors preliminary budget worksheet and other budget prep

Resolution to transfer funds if needed

Noon            RECESS FOR LUNCH or ADJOURN

*BOARD OF EQUALIZATION TO FOLLOW (See separate agenda)*

**CORRESPONDENCE**

*DATE OF NEXT MEETING July 25, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date July 25, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.           ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held July 18, 2023  
Public Input
- 9:05 A.M.           Thomas Roemmich, II, Highway Supt.: Road matters; Road W Bridge Easement Agreement
- 9:15 A.M.           Mike Irons, Veterans Service Officer: preliminary budget request FY 23-24
- 9:20 A.M.           Heather Bolte, Area Substance and Alcohol Abuse Prevention (ASAAP): budget request FY 23-24
- 9:30 A.M.           Haley Malone, Emergency Manager: preliminary budget request FY 23-24
- 9:45 A.M.           Jeff Franklin, Sheriff: preliminary budget request FY 23-24
- 10:00 A.M.          Mark Johnson, Custodian: preliminary budget request FY 23-24
- 10:15 A.M.          Robin Gilbert, Treasurer: preliminary budget request FY 23-24
- 10:30 A.M.          Brenda Hansen, Assessor: preliminary budget request FY 23-24
- 10:45 A.M.          Cassie Aksamit, Clerk: preliminary budget request FY 23-24
- 11:00 A.M.          Julie Bergen, Co. Court Clerk Magistrate: preliminary budget request FY 23-24

REVIEW/APPROVE/DENY/TABLE CLAIMS

Misc items for discussion when time permits:

- Final Financial Statement for FY 22-23 from Contryman Associates
- County employee wages
- Board preliminary budget
- Review NAD private road maintenance
- Discuss Empower Retirement employee investment options
- County Department Surplus Requests
- Mid-American Benefits LLC – HRA & Cobra Renewal for 23-24
- Resolution to transfer funds if needed

*BOARD OF EQUALIZATION TO FOLLOW (See Separate Agenda)*

*DATE OF NEXT MEETING August 15, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date August 15, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.           ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held July 25, 2023  
Public Input
- 9:05 A.M.           Highway Supt.: Road matters; sign skidsteer lease with NMC Cat (Tyler McNitt will be here); Easement request: Mark Haba: bury 3" OD pipe under Road B from SW ¼ of 20-5-8 to the SE ¼ of 19-5-8 for an electrical line for irrigation well; Easement Request for Kinetic; Motion to advertise for Bids for project C-18 (322) Bridge Project; Motion to advertise for Pickup.
- 9:30 A.M.           Jeff Franklin, County Sheriff: monthly report
- 9:45 A.M.           Robin Gilbert, County Treasurer: Report on distress warrants returned from Sheriff's office
- 10:00 A.M.          Haley Malone, Emergency Manager: monthly report
- 10:15 A.M.          Executive Session: Discussion on possible litigation matter
- 11:00 A.M.          Gene Ulmer, Dana F Cole & Company: Budget discussion; Review/act on Letter of Engagement with Dana F. Cole & Company for FY 23-24

Misc items for discussion when time permits:

County Officials Fee Reports

Motion to sign the Participation and Support Commitment letter to Trailblazer RC&D Board

Review/Approve budget requests for Fiscal Year 23-24 from: Region 3 Behavioral Services;

District 10 Probation Office; Mid-Nebraska Individual Services

Review/Approve levy requests from townships, fire districts and ag society

Noon               RECESS FOR LUNCH or ADJOURN

**CORRESPONDENCE**

*DATE OF NEXT MEETING August 22, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date August 23, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.           ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held August 15, 2023  
Public Input
- 9:05 A.M.           Tom Roemmich II, Highway Supt.: Road matters
- 9:15 A.M.           Cheryl Miller and Rose Bauder with the Clay County Legion Auxiliary: request for donation for County Government Day
- 9:30 A.M.           Chris Long, Adams County Veterans Services: DAV fundraising
- 9:45 A.M.           Jennifer Fleischer, County Attorney: monthly report; discuss distress warrants; discuss County tax sales; discuss / act on Resolution to terminate School Creek Township
- 10:00 A.M.          Robin Gilbert, County Treasurer: Resolution to strike distress warrants
- 10:15 A.M.          Donna Jensen, County Health Director: monthly update and yearly stats summary

**REVIEW/APPROVE/DENY/TABLE CLAIMS**

Misc items for discussion when time permits:

Surplus request of County Court  
Sign Master Group Contract between Clay County and Medica Insurance Co  
Review/Approve levy requests from townships, fire districts and ag society  
Resolution to transfer funds if needed

ADJOURN

**CORRESPONDENCE**

*DATE OF NEXT MEETING August 29, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date August 29, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.           ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held August 23, 2023  
Public Input
- 9:05 A.M.           Tom Roemmich II, Highway Supt.: Road matters
- 9:10 A.M.           Haley Malone, Emergency Manager: discuss vehicle for emergency management department
- 9:30 A.M.           Mark Johnson, Custodian: monthly report and preliminary budget request for FY 23-24
- 9:45 A.M.           Jennifer Fleischer – Discuss CPI Easement; Resolution to terminate School Creek Township

**REVIEW/APPROVE/DENY/TABLE CLAIMS**

Misc items for discussion when time permits:

- Weed Department Monthly Report
- Review/Approve levy requests from townships, fire districts and ag society
- Review/Approve inventories of officials
- Preliminary Budgets for: Sheriff, Jail, Board, County Clerk, Register of Deeds and Election Commissioner; Road Imp Bond, County Equipment Sinking, Misc. Sinking, General Fund/Misc., Visitor Promotion, Visitor Improvements, Road Buyback, Inheritance Tax
- Wages
- Resolution to transfer funds if needed

ADJOURN

**CORRESPONDENCE**

*DATE OF NEXT MEETING September 12, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date September 12, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

- 9:00 A.M.           ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held August 29, 2023  
Public Input
- 9:10 A.M.           Thomas Roemmich, II, Highway Supt.: Road matters; County Annual Certification of Program Compliance and Resolution for Signing of the County Annual Certification of Program Compliance to the Nebraska Board of Public Roads Classifications and Standards; Annual Certification of Highway Street Buyback Program (STP) and Highway Bridge Buyback Program (HBP) Funds; final change order and final pay app for the Bridge Replacement Road X project  
Easement Requests: CPI Driveway Easement
- 9:15 A.M.           Open pick-up bids
- 9:30 A.M.           Gene Ulmer, CPA:  
    ▪ Approve 1% increase in Budget Restricted Funds Authority  
    ▪ Set hearing date for Budget & Budget Summary  
    ▪ Set hearing date for Special Hearing to set Final Tax request  
    ▪ Engagement Letter with Dana F. Cole & Company for FY 2023-2024 Budget Preparation Services  
    ▪ Discuss FY 2023-2024 Budget
- Misc items for discussion when time permits:  
County Official Fee Reports  
Engagement Letter with Contryman Associates for FY 2022-2023 Audit  
NIRMA Application/Nomination for Board of Directors  
Resolution to Dissolve School Creek Township
- Noon               RECESS FOR LUNCH or ADJOURN

**CORRESPONDENCE**

*DATE OF NEXT MEETING September 19, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date September 19, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

---

- 9:00 A.M.      ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held September 12, 2023  
Public Input
- 9:10 A.M.      Thomas Roemmich, II, Highway Supt.: road report  
Easement Requests: Jason Schneider to bore a 1 ¼" gas line & tracer wire  
across Road 325 (Clay / Hamilton County line) from NE ¼ of 1-8-7 (Clay  
County) to SE ¼ of 36-9-7 (Hamilton County) for the purpose of  
supplying a natural gas line to a house and shop
- 9:20 A.M.      Jennifer Fleischer, County Attorney: monthly report
- 9:35 A.M.      Donna Jensen, Health Department Director: monthly report
- 9:50 A.M.      Jeff Franklin, Sheriff: monthly report
- 10:00 A.M.     Budget Hearing and Budget Summary Fiscal Year 2023-2024 for School  
Creek Township

Misc items for discussion when time permits:

- Budget Making Authority for Fiscal Year 2023-2024
- WJE Cost Allocation Plan Certification Statement
- Budget Requests for Fiscal Year 2023-2024: Horizon Recovery; ASAAP;  
First Light Child Advocacy; CASA; enCourage

RECESS FOR LUNCH or ADJOURN

**Board of Equalization after adjournment (see separate agenda)**

*Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the  
convenience of the Board and Public within the bounds of the law*

---

*DATE OF NEXT MEETING September 26, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**  
*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date September 26, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

**ROLL CALL**

9:00 A.M. Open Budget Summary hearing for 2023-2024

Special Hearing to set Final Tax Request (immediately upon closing of Budget Summary Hearing)

Commencement of regular Board of Supervisors meeting (immediately following closing of Special Hearing to set Final Tax Request)

**PLEDGE OF ALLEGIANCE**

**MINUTES AND APPROVAL**

Approve/Amend Minutes of the Meeting held September 19, 2023

Public Input

9:15 A.M. Thomas Roemmich II, Highway Supt: Open bids for Bridge project; Road report

9:30 A.M. Greg Shuck, Weed Superintendent: monthly report

9:45 A.M. Haley Malone, Emergency Manager: monthly report

10:00 A.M. Mark Johnson, Custodian: monthly report

**REVIEW/APPROVE/DENY CLAIMS**

Misc items for discussion when time permits:

Resolution to Adopt Clay County budget for 2023-2024

Resolution to set the final 2023-2024 proposed tax request

MMC Contractors Maintenance Agreement for Oct 1, 2023 – Sept 30, 2024

Snow removal for County premises

Audit waiver for 2023-2024 fiscal year for School Creek Township

Resolution to transfer funds if needed

Noon RECESS FOR LUNCH or ADJOURN

**CORRESPONDENCE**

*DATE OF NEXT MEETING October 17, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date October 17, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

---

- 9:00 A.M.      ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held September 26, 2023  
Public Input
- 9:05 A.M.      Thomas Roemmich, II, Highway Supt.: Road report; Discuss / act on RR  
Bridge Project  
Easement Requests: **Richard VanGronigen**: electrical line across County  
Road 321 from SW ¼ 21-8-5 to NW ¼ 28-8-5 to provide electrical  
underground service to farm; **Windstream Nebraska, LLC**: bury fiber  
drop line starting at a point approximately 1,000 feet N of W. 11<sup>th</sup> St,  
crossing from the West side to the East side of N. Clay Ave, along the  
West side of the SE ¼ of 27-8-7; **Hamilton Telephone**: bury conduit and  
fiber along the North and West sides of 18-8-8; **Hamilton Telephone**:  
bury conduit and fiber West side of the NW ¼ 9-8-8, the South side of the  
SW ¼ 4-8-8, North side of the NE ¼ 8-8-8
- 9:30 A.M.      Donna Jensen, Health Department Director: monthly report; approval of  
Grant applications for COVID-19 Vaccination and Vaccinations for  
Children Immunizations
- 9:45 A.M.      Jeff Franklin, Sheriff: monthly report
- 10:00 A.M.     Brenda Hansen, Assessor: Standard Appraisal Services Contract

Misc items for discussion when time permits:

- County Officials Fee Reports
- Surplus request of County Assessor and County Treasurer
- Quarterly visit to the Jail
- Correspondence
- Resolution to transfer funds if needed

Noon            RECESS FOR LUNCH or ADJOURN

*Board of Equalization upon adjournment (See separate agenda)*

---

*DATE OF NEXT MEETING October 24, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date October 24, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

---

- 9:00 A.M.    **ROLL CALL/PLEDGE OF ALLEGIANCE**  
**MINUTES AND APPROVAL**  
Approve/Amend Minutes of the Meeting held October 17, 2023  
Public Input
- 9:05 A.M.    Tom Roemmich, II, Highway Supt: road report; discuss / act on RR  
Bridge project;
- 9:20 A.M.    Jennifer Fleischer, County Attorney: monthly report
- 9:30 A.M.    Joni Bitterman, Clerk of District Court: painting in Courthouse
- 9:45 A.M.    Robin Gilbert, Treasurer: inheritance tax reimbursement
- 10:00 A.M.    Doug Elting, Berggren Architects: historic tax credits for Clay County  
Courthouse
- 10:15 A.M.    Allen Harpham, Flatwater Technology: fiber upgrade update
- 10:45 A.M.    Megan Burda, UNL Extension Engagement Zone Coordinator: Renewal of  
Interlocal Agreement for the Provision of Cooperative Extension Services  
between Clay County and Board of Regents of the University of Nebraska  
for and on behalf of the University of Nebraska-Lincoln Institute of  
Agriculture and Natural Resources
- 11:00 A.M.    Haley Malone, Emergency Manager: monthly report; emergency response  
radios; CTO pay

**REVIEW/APPROVE/DENY/TABLE CLAIMS**

Misc items for discussion when time permits:

- Correspondence
- Resolution to transfer funds if needed

Noon            RECESS FOR LUNCH or ADJOURN

*Board of Equalization upon adjournment (See separate agenda)*

---

*DATE OF NEXT MEETING October 31, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date October 31, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

---

- 9:00 A.M.      **ROLL CALL/PLEDGE OF ALLEGIANCE**  
**MINUTES AND APPROVAL**  
Approve/Amend Minutes of the Meeting held October 24, 2023  
Public Input
- 9:05 A.M.      Tom Roemmich, II, Highway Supt.: road report; discuss / act on RR bridge project; Sign Preliminary Engineering Services Supplemental Agreement No. 1 between Clay County and Olsson, Inc. for Project #BRO-7018(26) Deweese Northwest
- 9:30 A.M.      Greg Shuck, Weed Superintendent: monthly report
- 9:45 A.M.      Barb Barnett, Planning: quarterly report
- 10:00 A.M.     Mark Johnson, Custodian: monthly report
- 10:15 A.M.     Megan Burda, UNL Extension Coordinator: Interlocal Agreement
- Misc items for discussion when time permits:
- NACO: Election Procedures for Voting for NACO officers/delegate person to cast vote
  - Resolution Declaring Clay County's Participation in Operation Green Light for Veterans
  - Correspondence
  - Resolution to transfer funds if needed
- Noon            RECESS FOR LUNCH or ADJOURN

---

*DATE OF NEXT MEETING November 14, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date November 14, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

---

- 9:00 A.M.      ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held October 31, 2023  
Public Input
- 9:05 A.M.      Thomas Roemmich, II, Highway Supt.: Road report; Surplus Truck Tires;  
Easements: *Windstream Nebraska, LLC*: bury fiber starting  
approximately 600' North of W 11<sup>th</sup> St, placing on the West side going  
North approximately 500', then crossing Road KL and going down the  
East side of Road KL approximately 50' to a new pedestal, and then to the  
Verizon handhold. Along the West side of the SE ¼ of 27-8-7.
- 9:20 A.M.      Jennifer Fleischer, County Attorney: Roads in the NAD / SID area
- 9:35 A.M.      Robin Gilbert, Treasurer: distress warrants
- Misc items for discussion when time permits:
- County Officials Fee Reports
  - NIRMA II Recommitment
  - Quote to paint interior of Courthouse
  - Courthouse pickup from Surplus
  - Correspondence
  - Resolution to transfer funds if needed
- Noon            RECESS FOR LUNCH or ADJOURN

---

*DATE OF NEXT MEETING November 21, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date November 21, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

---

- 9:00 A.M.      **ROLL CALL/PLEDGE OF ALLEGIANCE**  
**MINUTES AND APPROVAL**  
Approve/Amend Minutes of the Meeting held November 14, 2023  
Public Input
- Thomas Roemmich, II, Highway Supt.: Road report; Resolution for Signing of the Year-End Certification of County Highway Superintendent, Year-End Certification of County Highway Superintendent,
- 9:15 A.M.      Brandy VanDeWalle, UNL Extension Educator: program update and request for electrical work in Extension Office
- 9:30 A.M.      Katie Kahulnek, 10<sup>th</sup> Judicial District: Cooperative Agreement for Clay County with the 10<sup>th</sup> Judicial District
- 9:45 A.M.      Donnie Batterman to discuss cemetery mowing and condition of cemeteries
- 10:00 A.M.     Haley Malone, Emergency Manager: monthly report

Misc items for discussion when time permits:

- Appointments to Board of Adjustment
- Appointments to Planning & Zoning Commission
- Surplus request of Clerk of District Court and Clerk Magistrate of County Court
- Correspondence
- Resolution to transfer funds if needed

RECESS FOR LUNCH or ADJOURN

---

*DATE OF NEXT MEETING November 28, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date November 28, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

---

9:00 A.M.      **ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL**  
Approve/Amend Minutes of the Meeting held November 21, 2023  
Public Input

Thomas Roemmich, II, Highway Supt.: Road report;  
Easement request: Crumbliss Farms, LLC to bore an electric line across  
County Road 302 from the SE ¼ of Sec 25-T5-R6W to the NE ¼ of Sec  
36-T5-R6W for an irrigation well & pivot

9:15 A.M.      Jeff Franklin, Sheriff: monthly report

9:30 A.M.      Robin Gilbert, Treasurer: Pledge Release

9:45 A.M.      Mark Johnson, Custodian: monthly report

10:00 A.M.     Greg Shuck, Weed Supt.: monthly report

**REVIEW/APPROVE/DENY/TABLE CLAIMS**

Misc items for discussion when time permits:

- Correspondence
- Resolution to transfer funds if needed

**RECESS FOR LUNCH or ADJOURN**

---

*DATE OF NEXT MEETING December 12, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date December 12, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

---

9:00 A.M.      **ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL**

Approve/Amend Minutes of the Meeting held November 28, 2023

Public Input

Thomas Roemmich, II, Highway Supt.: Road report; discuss Agreement with Railroad regarding additional funding for Railroad Bridge on Road X

Easement Requests: *Hamilton Telephone*: bury fiber/conduit starting at the SE corner of Sec 19-T8N-R8W, bore South across Road 321, thence South for 1600 feet, on the West side of Road B, along the East side of the NE ¼ of Sec 30-T8N-R8W; *Thomas Watson*: bury electrical wire across Road O from the SE ¼ of Sec 19-T5N-R6W to the SW ¼ of Sec 20-T5N-R6W for a pivot

9:15 A.M.      Jennifer Fleischer, County Attorney: monthly report; discuss Agreement with Railroad regarding additional funding for Railroad Bridge on Road X; discuss Lease Agreement with Dana F. Cole Company;

9:30 A.M.      Jordan Suarez, Zelle HR: Review/Approval of proposed Handbook

Misc items for discussion when time permits:

County Officials Fee Reports

Review of 2024 Clay County Fair Estimated Expense Itemization

Correspondence

Resolution to transfer funds if needed

Noon            RECESS FOR LUNCH or ADJOURN

---

*DATE OF NEXT MEETING December 19, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date December 19, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

---

- 9:00 A.M.      **ROLL CALL/PLEDGE OF ALLEGIANCE**  
**MINUTES AND APPROVAL**  
Approve/Amend Minutes of the Meeting held December 12, 2023  
Public Input
- Thomas Roemmich, II, Highway Supt.: Road report; Sign Contract between Clay County and Mid-West Infrastructure for the Railroad Bridge Project on Road W
- 9:15 A.M.      Jeff Franklin, County Sheriff: monthly report
- 9:30 A.M.      Haley Malone, Emergency Manager: monthly report
- 9:45 A.M.      Robin Gilbert, Treasurer: Pledge Release
- 10:00 A.M.     Jordan Suarez, Zelle HR Consultant: Clay County Employee Handbook Update

Misc items for discussion when time permits:

- Correspondence
- Resolution to transfer funds if needed

**RECESS FOR LUNCH or ADJOURN**

---

*DATE OF NEXT MEETING November 28, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*

**AGENDA FOR MEETING OF THE  
CLAY COUNTY BOARD OF SUPERVISORS**

Meeting Date December 26, 2023

9:00 O'clock A.M.

*County Board Room 2<sup>nd</sup> Floor Clay County Courthouse*

*A copy of the Open Meeting Act is located on the West wall of the Supervisors Meeting Room*

Scheduled times are tentative and the Board reserves the right to alter the scheduled times for the convenience of the Board and Public within the bounds of the law.

---

- 9:00 A.M.      ROLL CALL/PLEDGE OF ALLEGIANCE  
MINUTES AND APPROVAL  
Approve/Amend Minutes of the Meeting held December 19, 2023  
Public Input
- Thomas Roemmich, II, Highway Supt.: Road report;  
Easement Requests: *Hamilton Telephone*: bury fiber/conduit starting at the SE corner of Sec 19-T8N-R8W, bore South across Road 321, thence South for 1600 feet, on the West side of Road B, along the East side of the NE ¼ of Sec 30-T8N-R8W;
- 9:15 A.M.      Robin Gilbert, Treasurer: School Creek Township Claims: *Clay County Clerk* \$100.00 for 2022 General Election Costs; *Dana F. Cole Company* \$1,450.00 for 2023-2024 Budget Preparation
- 9:30 A.M.      Mark Johnson, Building & Grounds: monthly report
- 9:45 A.M.      Allen Harpham and Brad Harpham, Flatwater Technologies: fiber project update; quotes on Wireless Access Points; quote for remainder of computer upgrades
- 10:00 A.M.     Toby Gray, Certified Sound & Security, LLC: quote on camera system
- 10:15 A.M.     Greg Shuck, Weed Superintendent: monthly report; Trailblazer Annual Report of 2023 and Request for 2024 Sponsorship
- 10:30 A.M.     County Board of Supervisors sitting as Weed Control Board: appoint Weed Supt.; review: 2024 Noxious Weed Control Plan, Activity report for 2023, Infestation Report, Budget Report;

REVIEW/APPROVE/DENY/TABLE CLAIMS

Misc items for discussion when time permits:

- BTS quote on phones for Roads Department
- Appoint South Central Economic Development Dist. Board member & alternate
- Review property, vehicle and inland marine schedules
- Correspondence
- Resolution to transfer funds if needed

RECESS FOR LUNCH or ADJOURN

---

*DATE OF NEXT MEETING January 16, 2023*

**AGENDA MAY BE AMENDED BY MEETING DATE, ONLY BY EMERGENCY**

*Emergency nature 24 hours prior to Meeting*