

COUNTY BOARD OF SUPERVISORS MEETING MINUTES

The Clay County Board of Supervisors met at the Courthouse, Clay Center, Nebraska on June 25, 2025 at 9:00 A.M., as per public notice given in the Clay County News on June 18, 2025 a copy of the proof of publication being on file in the County Clerk's Office. Availability of the agenda was communicated in advance notice of the meeting. All of the proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman L. Wayne Johnson stated that the open meeting law poster is posted on the west wall in the back of the room and presided with roll call showing the following present: Scott Bitterman, Eric Samuelson, James Pavelka, Jesse Mohnike, Richard Shaw and L. Wayne Johnson; Absent: Glen Becker.

All present stood for the Pledge of Allegiance.

Minutes of the meeting held June 17, 2025 were provided to the board members prior to the meeting. Motion by Pavelka and seconded by Mohnike to approve the minutes of the meeting held June 17, 2025. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried.

During public input comment was made by Darwin Demmitt with regard to road maintenance. Discussion was had between Mr. Demmitt, Highway Superintendent Tom Roemmich, Supervisor Samuelson and Chairman Johnson. Chairman Johnson invited Mr. Demmitt to return to a future meeting with a timeslot on the agenda to continue the discussion.

Thomas Roemmich II, Highway Superintendent provided a report on the roads.

Motion by Shaw and seconded by Bitterman to sign the NEPA Agreement and Resolution #25-05 with Olsson for the Deweese Northwest Project BRO-7018(26). Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried. (Resolution on file in the Clerk's office)

Haley Malone, Emergency Manager, presented her monthly report.

Greg Shuck, Weed Superintendent, presented his monthly report.

Tanner Hagge and Ryan Powers with the USDA Animal and Plant Health Inspection Services (Wildlife Services) were present to review the Cooperative Agreement (5 year term) and the Work/Financial Plan for the 2025-2026 fiscal year not to exceed the amount of \$9,889.73. Motion by Shaw and seconded by Bitterman to approve the Cooperative Agreement (5 year term) and the Work/Financial Plan between Clay County and USDA Animal and Plant Health Inspection Service (Wildlife Services) for 2025-2026 as presented. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried.

Motion by Samuelson and seconded by Mohnike to open the public hearing on the amending of the budget for Fiscal Year 2024-2025 at 10:00 A.M. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried.

Cassie Aksamit, County Clerk, presented the amendment to the budget which allows the receipt of road bond revenue and providing additional authority for spending of the road bond funds within the Road Fund.

Mark Johnson, Building & Grounds, presented his monthly report.

Robin Gilbert, Treasurer, presented information on Tax Sales Certificates and parcels of real estate that were not sold at the public tax sale in March 2025. Robin requested that the Board approve a list of parcels of real estate in Clay County on which the 2023 taxes are delinquent and were not sold for want of bidders at the last annual public tax sale. Motion by Bitterman and seconded by Shaw to approve the list of parcels with tax sale certificates #25-01 through #25-56 as recommended by the County Treasurer.

Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried.

Robin also presented information on Tax Sale Certificates which were issued on delinquent taxes. These taxes were unpaid as of June 25, 2025. The Treasurer’s office is requesting that the Board of Supervisors instruct the County Attorney to start foreclosure proceedings on the properties. Motion by Bitterman and seconded by Shaw to direct the County Attorney to start foreclosure proceedings on 2022 County Tax Sales numbered #22-6, #22-9, #22-15, #22-26, #22-27 and #22-33 as recommended by the County Treasurer. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried.

The Health Department submitted a request to surplus a Frigidaire Commercial Refrigerator that is not keeping temperatures stable enough for vaccinations. Motion by Samuelson and seconded by Mohnike to approve the requested item for surplus. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried.

A Letter of Engagement was provided to the Board prior to the meeting for an agreement between Clay County and Contryman Associates, P.C. for audit services of the June 30, 2025 fiscal year end. Motion by Shaw and seconded by Pavelka to approve the engagement letter and authorize the Chairman, Clerk and Treasurer to sign the same. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried.

There being no public comment or concern regarding the amendment to the budget, motion was made by Samuelson and seconded by Bitterman to close the public hearing on the amending of the budget for Fiscal Year 2024-2025 at 10:24 A.M. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried.

Motion by Shaw and seconded by Mohnike to adopt Resolution #25-06 to amend the Fiscal Year 2024-2025 budget which allows the receipt of road bond revenue and providing additional authority for spending of the road bond funds within the Road Fund. No additional property taxes are required due to this amendment. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried. (Resolution on file in the Clerk’s office)

Cassie Aksamit, County Clerk, discussed the Fiscal Year 2024-2025 Budget and the need to transfer budget authority as follows:

FY 2024-2025 Budget Authority Transfers			
Fund	Department	Transfer Out	Transfer In
GENERAL 0100	970	\$22,200.00	
	619		\$4,000.00
	641		\$10,000.00
	653		\$7,000.00
	671		\$1,200.00
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ROAD 0300	705	\$2,000.00	
	640		\$2,000.00
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MISC SINKING 4600	971	\$17,884.49	
	619		\$1,580.60
	652		\$16,303.89

Motion by Shaw and seconded by Bitterman to transfer budget authority as presented. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried.

Cassie Aksamit, County Clerk, presented the Board with a Resolution to transfer funds back to the General Fund (0100) and Inheritance Tax Fund (2700) from the Road/Bridge Fund (0300) as repayment of fund transfers for expenses related to the Railroad Bridge Project and other road projects. Motion by Bitterman and seconded by Samuelson to adopt Resolution #25-07. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried. (Resolution on file in the Clerk's office)

Aksamit presented the Board with a Resolution to set the County Medical Insurance Opt Out Cash-in-Lieu Program benefit offer for Fiscal Year 2025-2026. Clay County offers full-time eligible employees a monthly benefit known as cash-in-lieu if they do not enroll in the Medical Insurance policy provided by the County. The Board discussed the increases in medical insurance coverage. Motion by Pavelka and seconded by Samuelson to adopt Resolution #25-08 to adopt the Cash-in-Lieu benefit at \$750.00 per month effective July 31, 2025. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried. (Resolution on file in the Clerk's office)

The claims were distributed for review and discussion.

GENERAL FUND	
Employees, Wages	\$135,741.72
Aflac, Insurance	\$413.85
Aksamit, Cassie, Mileage Reimbursement	\$103.60
Alley, Holli, Mileage Reimbursement	\$131.60
Applied Connective Technologies, IT Service	\$9,557.80
AT & T Mobility, Cell Phones	\$957.90
Barnett, Barb, Mileage Reimbursement	\$31.36
Beck's Farm Equipment, Supplies	\$58.48
Biometric Solutions, Fingerprint Software	\$4,400.00
Bitterman, Joni, Mileage Reimbursement	\$529.20
Bitterman, Scott, Mileage Reimbursement	\$120.54
Black Hills Energy, Utilities	\$202.40
Blue Cross Blue Shield, Insurance	\$77,867.47
Buffalo County Sheriff, Service Fees	\$7.25
Business World Products, Supplies	\$191.55
Capital Business Systems Inc, Copier Lease	\$70.56
Carey's Pest Control, Spraying	\$401.00
CASA of South Central NE, 2nd & 3rd Qtr Services	\$8,643.41
Cash-WA Distributing, Food Supplies	\$735.59
City of Clay Center, Utilities	\$441.51
Clay Center Dental Clinic, Inmate Medical	\$641.00
Clay County Court, Court Costs	\$573.73
Clay County News, Advertising & Subscription	\$387.00
Clay County Sheriff's Office, Service Fees	\$294.76
Clay County Treasurer, Transfer to Road & Bridge	\$107,149.62
Clearly, Phone System	\$430.05
Clerk of the District Court, Filing Fees	\$110.00
Colonial, Insurance	\$563.80
Comfort Inn, Lodging	\$269.90
CPI, Fuel	\$2,841.52
Corner Market, Supplies	\$1,378.48
Cornerstone Bank, Deductions & HRA	\$76,777.91
Courtyard by Marriott, Lodging	\$278.00
Credit Management Services Inc, Garnishment	\$397.57
Crowne Plaza, Lodging	\$434.85
Culligan of Hastings, Rent	\$51.45
Cummins Sales & Service, Parts & Service	\$1,111.92
DAS, Services	\$1,132.80
Dollar General, Supplies	\$219.40
Don's Lawn Service, Mowing	\$950.00

Eakes, Supplies	\$1,055.28
Felber, Cara, Mileage Reimbursement	\$219.80
First Concord, Insurance	\$1,656.66
Futurity IT, Inc., Annual Service	\$1,000.00
Gilbert, Robin, Mileage Reimbursement	\$155.80
Hall County Sheriff's Office, Service Fees	\$52.63
Hamilton County Treasurer, VSO Contract	\$2,291.67
Hansen, Brenda, Mileage Reimbursement & Office Chairs	\$796.89
Harms, Christi, Mileage Reimbursement	\$128.80
Hastings Area Mutual Aid Assoc., 2022-2025 Dues	\$80.00
Hometown Leasing, Lease	\$1,292.48
Ives, Michelle, Mileage Reimbursement	\$92.40
Johnson, L Wayne, Mileage Reimbursement	\$97.58
Jones Automotive, Cage	\$1,200.71
Lieske Lieske & Ensz PC LLO, Attorney Fees	\$628.50
Madison National Life, Insurance	\$314.15
Marvin Planning Consultants, Inc., County Comprehensive Plan	\$900.00
Medical Air Services Assoc. (MASA), Insurance	\$762.50
Memorial Community Health, Inmate Medical	\$590.00
Menards, Supplies	\$100.63
Microfilm Imaging Systems Inc, Rental	\$49.00
MIPS, Service, Supplies	\$6,408.17
Mohnike, Jesse, Mileage Reimbursement	\$117.46
Murray Law PC, Attorney Fees	\$3,247.50
NACO, Workshops & Dues	\$3,469.44
Nationwide, Retirement	\$1,775.00
Nebraska County Attorney's Association, Dues & Registration	\$550.00
NIRMA, Insurance & Legal Fees	\$182,078.07
Pavelka, Jim, Mileage Reimbursement	\$88.76
Physicians Lab Services, Autopsy Services	\$300.00
Platte Valley Communications, License & Repair	\$2,247.75
Point C Health, Employee Benefits	\$701.00
Police Officers Assoc of Nebraska, Conference	\$200.00
Secretary of State, Certified Copies	\$60.00
Security Equipment Inc, Alarm Services	\$3,060.00
Shirt Shack, Uniforms	\$582.00
Sirchie Acquisition Co., Evidence Boxes	\$81.72
Skalka, Baack & Fiala Law Firm, Attorney Fees	\$2,277.00
Smith Lawn Care, 1st Lawn Application	\$625.00
South Central Public Power Dist., Utilities	\$1,614.40
Stanard Appraisal Services, Appraiser Fees	\$53,277.00
Sullivan Shoemaker, Public Defender	\$2,600.00
Sutton Auto Supply, Parts	\$361.05
Sutton Pharmacy, Medication	\$778.73
Unite Private Network LLC, Internet	\$1,156.00
US Bank, Supplies & Subscriptions	\$5,495.10
US Cellular, Phones	\$184.34
US Postal Service, Box Rent	\$308.00
VanDewalle, Brandy, Mileage Reimbursement	\$34.58
Vision Service Plan (CT), Vision	\$525.16
VK Electronics & Appliances, Dryer	\$631.99
Wangila, David, Mileage Reimbursement	\$584.29
Windstream, Service	\$727.41
Woods Aitken LLP, Attorney Fees	\$1,242.50
Woodward's Disposal, Garbage	\$357.50
Zelle, Human Resource Solutions, Consulting Services	\$4,634.40
ROAD FUND	
Employees, Wages	\$71,384.12
A Street Auto Parts Inc, Parts	\$25.60
Aflac, Insurance	\$1,473.39

All Road Barricades Inc, Light	\$960.86
Aurora Cooperative Elevator Co, Fuel	\$150.29
Auto Glass Experts LLC, Glass	\$175.00
Beck's Farm Equipment, Supplies	\$233.35
Black Hills Energy, Utilities	\$346.57
Blue Cross Blue Shield, Insurance	\$1,723.80
Bomgaars, Supplies	\$38.14
C & M Supply Inc, Fuel	\$1,566.05
Carey's Pest Control, Spraying	\$72.00
City of Clay Center, Utilities	\$88.98
City of Edgar, Utilities	\$71.00
City of Fairfield, Utilities	\$83.67
City of Harvard, Utilities	\$72.50
City of Sutton, Utilities	\$115.18
Colonial, Insurance	\$403.48
Cornerstone Bank, Deductions	\$36,234.35
Cornhusker Cleaning Systems, Service	\$116.75
CPI-Juniata, Fuel	\$3,385.91
Diamond Mowers LLC, Parts	\$754.87
Dollar General, Supplies	\$18.00
Don's Lawn Service, Mowing	\$713.00
Fastenal Company, Parts	\$325.31
Filter Care of Nebraska, Filters	\$131.00
First Concord, Insurance	\$150.00
Fleetpride, Parts	\$116.65
Friesen Chevrolet Inc, Repairs	\$1,079.41
George Bro's Propane, Fuel	\$14,972.43
George's 66 Service, Fuel	\$198.54
Glenwood, Internet	\$239.09
Hamilton Telephone, Internet	\$74.95
Hays Land Surveying LLC, Survey Work	\$566.25
Interstate Battery Center, Batteries	\$1,958.65
Island Supply Welding Co, Supplies	\$275.18
John Deer Financial, Service	\$2,401.10
Kimball Midwest, Parts	\$441.68
Kully Pipe & Steel Supply Inc, Supplies	\$263.21
Madison National Life, Insurance	\$10.77
Mary Lanning Healthcare, Drug Testing	\$125.00
Medical Enterprises Inc, Testing	\$72.00
Menards, Supplies	\$459.96
Mid-Nebraska Aggregate Inc, Gravel	\$20,084.71
Midwest Service & Sales Co, Culverts	\$10,171.44
MIPS, Service	\$131.92
Murphy Tractor & Equip Co Inc, Parts	\$1,188.85
Nationwide, Retirement	\$250.00
NMC Exchange, Repairs	\$34,705.19
Noregon Systems LLC, JPRO Renewal	\$2,199.00
Nutrien AG Solutions Inc, Fuel	\$129.02
Rush Truck Centers of NE Inc, Parts	\$2,294.17
Sarah Dasher, Cleaning	\$375.00
Sioux City Tarp, Parts	\$749.85
South Central Public Power Dist, Utilities	\$333.95
Southern Public Power Dist, Utilities	\$61.95
Sutton Auto Supply, Parts	\$818.87
Sutton Lumber, Parts	\$11.52
Thermo King Christensen, Parts	\$58.85
Truck Center Companies West, Parts	\$793.24
Van Kirk Sand & Gravel Inc, Engine	\$17,500.00
Vestis, Uniforms	\$507.84
Village of Trumbull, Utilities	\$89.00

Vision Service Plan (CT), Vision	\$209.84
Werner Construction, Asphalt Overlay Project	\$742,367.68
Windstream, Internet	\$786.33
Woodward's, Garbage	\$65.00
ROD PRESERVATION & MODERNIZATION FUND	
MIPS Inc., Program costs	\$526.66
INHERITANCE TAX FUND	
Cardio Partners Inc, AEDs	\$11,050.00
HEALTH FUND	
Employees, Wages	\$10,341.50
Beyke Signs Inc, Window Lettering	\$160.00
Black Hills Energy, Utilities	\$46.73
Blue Cross Blue Shield, Insurance	\$721.96
City of Clay Center, Utilities	\$77.94
Clay County News, Advertising	\$116.25
Cornerstone Bank, Deductions	\$4,356.17
Culligan of Hastings, Rent	\$36.00
Marshall, Sara, Mileage Reimbursement	\$472.50
Memorial Health Clinic, Consultant Fee	\$100.00
Mertens, Sara, Mileage Reimbursement	\$206.50
Rongo, Maria, Mileage Reimbursement	\$58.80
South Central Public Power District, Utilities	\$113.83
Sutton Electric, Light Repair	\$89.00
US Bank, Supplies	\$926.20
Vision Service Plan (CT), Vision	\$51.15
VaxCare LLC, Hub Fee	\$20.00
911 FUND	
Black Hills Energy, Utilities	\$92.10
Glenwood, Internet	\$204.95
South Central Public Power Dist, Utilities	\$82.48
E911 HOLDING FUND	
Century Link dba Lumen, Internet	\$2,672.98
Smart Response, Subscription	\$2,840.00

Motion by Shaw and seconded by Bitterman to approve the claims that were presented and authorize the County Clerk to pay from the appropriate funds. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried.

Motion by Mohnike and seconded by Bitterman to adjourn this meeting at 11:07 A.M.; next regular meeting scheduled for July 15, 2025. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Pavelka, Mohnike, Shaw and Johnson; Nay: None. Motion carried.

Cassie Aksamit, County Clerk

L. Wayne Johnson, Chairman