

## COUNTY BOARD OF SUPERVISORS MEETING MINUTES

The Clay County Board of Supervisors met at the Courthouse, Clay Center, Nebraska on June 25, at 9:00 A.M., as per public notice given in the Clay County News on June 19, 2024 a copy of the proof of publication being on file in the County Clerk's Office. Availability of the agenda was communicated in the advance notice of the meeting. All of the proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Vice-Chairman Jim Pavelka stated that the open meeting law poster is posted on the west wall in the back of the room and presided with roll call showing the following present: Scott Bitterman, Eric Samuelson, Glen Becker, Jim Pavelka, Ivan Fintel and Richard Shaw; Absent: L. Wayne Johnson.

All present stood for the Pledge of Allegiance.

Minutes of the meeting held June 18, 2024 were provided to the board members prior to the meeting. Motion by Fintel and seconded by Becker to approve the minutes of the meeting held June 18, 2024. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Becker, Fintel, Shaw and Pavelka; Nay: None. Motion carried.

Thomas Roemmich, II, Highway Superintendent presented his roads report.

An easement request was presented from Hamilton Telephone to bury fiber optic and conduit lines starting 60 ft West of the West line of Sec 34-9-8 (Hamilton Co), thence East for 9,420 ft along the North side of Road 325, along the South side of the SW & SE 1/4s of Sec 34-9-8, and along the South side of the SW & SE 1/4s of Sec 35-9-8 (Hamilton Co). Contractor WILL bore every intersection and culvert along meaning that from the grass shoulder line to the buried line will NOT exceed 3 ft. ALL disturbed areas WILL be compacted and restored to previous meaning that from the grass shoulder line to the buried line will NOT exceed 3 ft. ALL disturbed areas WILL be compacted and restored to previous condition. Contractor WILL NOT leave any conduit, utility lines, or bore holes exposed in the roadway during construction. Any damage to the road WILL be repaired at the cost of the utility owner, including gravel, rock and machine costs. Motion by Fintel and seconded by Shaw to approve the easement request of Hamilton Telephone as presented. Upon roll call, the vote was as follows: Aye: Becker, Shaw, Bitterman and Pavelka; Nay: Samuelson and Fintel. Motion carried.

RuAnn Root, Director for CASA, presented the Fiscal Year 24-25 Budget Request in the amount of \$16,396.00. Motion by Bitterman and seconded by Shaw to approve the budget request of CASA as presented. Upon roll call, the vote was as follows: Aye: Becker, Fintel, Shaw, Bitterman, Samuelson and Pavelka; Nay: None. Motion carried.

Mark Johnson, Courthouse Building & Grounds, presented his monthly report.

Robin Gilbert, Treasurer, presented information on Tax Sales Certificates and parcels of real estate that were not sold at the public tax sale in March 2024. Robin requested that the Board approve a list of parcels of real estate in Clay County on which the 2022 taxes are delinquent and were not sold for want of bidders at the last annual public tax sale. Motion by Bitterman and seconded by Fintel to approve the list of parcels with tax sale certificates #24-01 through #24-58 as recommended by the County Treasurer. Upon roll call, the vote was as follows: Aye: Fintel, Shaw, Bitterman, Samuelson, Becker and Pavelka; Nay: None. Motion carried.

Robin also presented information on Tax Sale Certificates which were issued on delinquent taxes. These taxes were unpaid as of June 25, 2024. The Treasurer's office is requesting that the Board of Supervisors instruct the County Attorney to start foreclosure proceedings on the properties. Motion by Samuelson and seconded by Shaw to direct the County Attorney to start foreclosure proceedings on 2021 County Tax Sales numbered #21-22, #21-28, #21-36, #21-37, #21-38, #21-40, #21-46, #21-60 and #21-64 as recommended by the County Treasurer. Upon roll call, the vote was as follows: Aye: Shaw, Bitterman, Samuelson, Becker, Fintel and Pavelka; Nay: None. Motion carried.

There was discussion on assigning a vendor to print the joint public hearing postcards for 2024. NACO and MIPS are partnering with a new company, CSG, which is an international corporation specializing in mass printing and mailing for public and private sectors and has a facility in Omaha, Nebraska. Motion by Fintel and seconded by Becker to designate CSG as the printing vendor for the joint public hearing postcards in 2024. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Becker, Fintel, Shaw and Pavelka; Nay: None. Motion carried.

The Fiscal Year 2022-2023 Audit was received from Contryman Associates. Motion by Samuelson and seconded by Bitterman to accept the Fiscal Year 2022-2023 Audit ending June 30, 2023. Upon roll call, the vote was as follows: Aye: Samuelson, Becker, Fintel, Shaw, Bitterman and Pavelka; Nay: None. Motion carried.

Cassie Aksamit, County Clerk, discussed the Fiscal Year 2023-2024 Budget and the need to transfer budget authority as follows:

<b>FY 2023-2024 Budget Authority Transfers</b>			
<u>Fund</u>	<u>Department</u>	<u>Transfer Out</u>	<u>Transfer In</u>
GENERAL 0100	970	\$8,500.00	
	619		\$750.00
	652		\$750.00
	693		\$7,000.00
ROAD 0300	705	\$8,500.00	
	640		\$8,500.00
ARPA 2580	991	\$560,469.24	
	693		\$40,621.24
	705		\$516,258.00
	970		\$3,590.00
INHERITANCE TAX 2700	649	\$810,488.34	
	647		\$635,516.34
	651		\$63,500.00
	970		\$111,472.00
MISC SINKING 4600	971	\$72,554.42	
	603		\$20,805.45
	605		\$41,730.62
	621		\$3,705.63
	622		\$2,824.34
	970		\$3,488.38

Motion by Fintel and seconded by Becker to transfer budget authority as presented. Upon roll call, the vote was as follows: Aye: Becker, Fintel, Shaw, Bitterman, Samuelson and Pavelka; Nay: None. Motion carried.

Cassie Aksamit, County Clerk discussed with the Board the County Medical Insurance Opt Out Cash-in-Lieu Program. Clay County offers full-time eligible employees a monthly benefit of \$450.00 cash-in-lieu if they do not enroll in the Medial Insurance policy provided by the County. The Board asked Cassie to survey other counties to find comparables for our benefits and bring it to a future meeting.

The claims were distributed for review and discussion.

<b>GENERAL FUND</b>	
Employees, Wages	\$141,526.74
A & L Plumbing & Heating LLC, Repairs	\$59.99
Aflac, Insurance	\$413.85
Aksamit, Cassie, Mileage	\$99.16
Alley, Holli, Mileage	\$69.68
Applied Connective Technologies, IT Service	\$6,765.70
Aspegren Repair, Repairs	\$862.39
AT & T Mobility, Cell Phones	\$845.06
Barnett, Barb, Mileage	\$93.67
Battery Junction, Supplies	\$818.10
Becker, Glen, Mileage	\$176.34
Beck's Farm Equipment, Supplies	\$7.99
Big G Ace, Supplies	\$89.99
Bitterman, Joni, Mileage, Parking	\$123.00
Bitterman, Scott, Mileage	\$111.09

Black Hills Energy, Utilities	\$214.85
Blue Cross Blue Shield, Insurance	\$2,881.38
Bob Barker Co., Inc., Supplies	\$1,556.50
Bockstadter & Glen Law LLC, Attorney Fees	\$138.00
BTS Communications, Service	\$112.50
Buffalo County, Dues	\$200.00
Candlewoods Suites, Lodging	\$639.80
Capital Business Systems, Inc., Copier Lease	\$100.49
Carey's Pest Control, Service	\$121.00
CASA, Funding	\$16,000.00
Cash-WA Distributing, Supplies	\$1,921.10
City of Clay Center, Utilities	\$405.89
Clay Center American Legion Auxiliary #87, Meals	\$508.55
Clay County Court, Claims	\$417.00
Clay County News, Advertising, Subscription	\$1,910.75
Clay County Sheriff, Service Fees	\$59.38
Clay County Treasurer, Postage, Titles	\$98.00
Clearly, Phone System	\$422.13
Clerk of the District Court, Filing Fees	\$72.00
Colonial, Insurance	\$643.65
Comfort Inn, Lodging	\$389.85
Consolidated Management, Meals	\$68.35
Cooney Refrigeration LLC. Supplies	\$57.00
Corner Market, Supplies	\$1,486.88
Cornerstone Bank, Deductions	\$71,466.26
CPI, Fuel	\$4,090.56
Culligan's of Hastings, Rent	\$114.15
Cummins Central Power, LLC., Maintenance	\$743.91
DAS, Services,	\$1,193.55
Dollar General, Supplies	\$426.70
Don's Lawn Service, Mowing	\$1,030.00
Eakes, Supplies	\$860.32
Embassy Suites, Lodging	\$214.00
Engineered Controls Inc., Maintenance Agreement	\$4,085.00
Fairfield N/S Co-op Association, Supplies	\$32.40
Farmer, Jim, Meals	\$22.34
Felber, Cara, Mileage	\$75.04
Fintel, Ivan, Mileage	\$104.92
First Concord, Insurance	\$600.00
Fujan, Paul, Supplies	\$5.30
Futurity IT, Inc., Agreement	\$1,000.00
Gilbert, Robin, Mileage	\$61.64
Hajny, Brian, Mileage	\$678.04
Hamilton County Treasurer, Vet Services	\$2,291.67
Hansen, Brenda, Mileage	\$241.20
HD Arms LLC, Supplies	\$2,279.50
Hometown Leasing, Lease	\$1,292.48
Integrated Security Solutions, Service	\$190.00
Krieger Electric Co., Service	\$506.16
Lieske Lieske & Ensz, PC LLO, Attorney Fees	\$616.00
Lynn Peavey Co., Supplies	\$30.00
Madison National Life, Insurance	\$313.76
Marvin Planning Consultants Inc., Service	\$650.00
Medica, Health Ins.	\$71,612.97
Medical Air Services Assoc. (MASA), Insurance	\$762.50
Memorial Community Health, Service	\$330.00
Menards, Supplies	\$130.94
Microfilm Imaging Systems Inc., Rent	\$49.00
Mid-America Benefits, Insurance Fees	\$10,749.76
MIPS, Service, Supplies	\$2,924.33

Murray Law PC LLO, Attorney Fees	\$3,218.51
Nationwide, Retirement	\$1,625.00
NACO, Registration	\$750.00
NE Clerk of the Dist. Court Assoc., Registration	\$75.00
NE County Attorney's Assoc., Registration, Dues	\$550.00
NE Dept of Revenue/Property Assessment Div., Training	\$270.00
NE Public Health Environmental Lab, Testing	\$105.00
NE Weed Control Assoc., Training	\$150.00
NIRMA, Insurance	\$174,095.00
Patino King & Yost, LLC, Attorney Fees	\$494.50
Pavelka, Jim, Mileage	\$84.96
Platte Valley Communications of Hastings, Installation	\$12,128.75
Police Officers Assoc. of NE, Registration	\$200.00
Professional Choice Recovery, Garnishment	\$364.07
Ramada, Lodging	\$214.00
Riberio, Matheus, Mileage	\$38.86
Secretary of State, Supplies	\$20.00
Security Equipment Inc., Monitoring	\$423.72
Skalka, Baack & Fiala Law Firm, Attorney Fees	\$3,316.95
South Central Public Power Dist., Utilities	\$1,867.32
Stanard Appraisal Service, Inc., Review	\$78,370.00
Sullivan Shoemaker, Public Defender	\$2,600.00
Sunset Law Enforcement, Supplies	\$473.70
Sutton Pharmacy, Supplies	\$41.59
Unite Private Network LLC, Internet	\$1,156.00
US Bank, Supplies	\$1,005.83
US Cellular, Phones	\$129.14
US Postal Service, Box Rent	\$308.00
VanDewalle, Brandy, Mileage	\$66.20
VanDiest, Chemicals	\$5,106.20
Vision Service Plan (CT), Vision	\$574.02
Windstream, Service	\$669.83
Woodward's, Garbage	\$370.00
Zelle, Human Resource Solutions, Consulting Services	\$4,500.00
2024 NCRAAO Conference, Registration	\$600.00
911 Custom, Supplies	\$2,650.58

ROAD FUND

Employees, Wages	\$71,868.56
Action Auto Supply-Sutton, Supplies	\$188.72
Aflac, Insurance	\$1,696.74
Aspegren Repair, Repairs	\$1,312.68
Aurora Cooperative, Fuel	\$86.28
Bauer Built, Inc., Parts & Labor	\$1,486.77
Beck's Farm Equipment, Supplies	\$59.78
Black Hills Energy, Utilities	\$288.47
Blue Cross Blue Shield, Insurance	\$283.86
C & M Supply Inc., Fuel	\$5,737.71
Card Services, Supplies	\$367.21
Carey's Pest Control, Service	\$72.00
City of Clay Center, Utilities	\$110.81
City of Edgar, Utilities	\$71.00
City of Fairfield, Utilities	\$87.22
City of Harvard, Utilities	\$74.50
City of Sutton, Utilities	\$106.64
Clay County News, Subscription	\$39.00
Colonial, Insurance	\$450.40
Cornerstone Bank, Deductions	\$35,678.67
CPI, Fuel	\$4,057.73
Don's Lawn Service, Mowing	\$580.00
Eakes, Supplies	\$122.37

Extreme Transfer LLC., Parts & Labor	\$1,122.77
Fastenal Co., Supplies	\$151.34
Filter Care of Nebraska, Supplies	\$456.95
First Concord, Insurance	\$275.00
Friesen Auto, Repairs	\$633.88
Geneva Tire & Auto Inc., Tire	\$289.95
George Bro's Propane, Fuel	\$24,517.65
George's 66 Service, Fuel	\$509.61
gWorks, Annual Fee	\$513.00
Hamilton Telephone, Internet	\$74.95
Island Supply Welding., Supplies	\$155.60
John Deer Financial, Service	\$83.08
Kully Pipe & Steel Supply Inc., Supplies	\$321.41
Loup Valley Lighting, Inc., Supplies	\$1,374.50
Madison National Life, Insurance	\$23.76
Mary Lanning Health Care, Testing	\$50.00
Medica, Insurance	\$1,800.00
Menards, Supplies	\$491.11
Mid-Nebraska Aggregate Inc., Gravel	\$20,445.03
Midwest Service & Sales, Supplies	\$13,256.30
Midwest Infrastructure, Bridge work	\$448,689.44
Miller Tire Pros & Service, Tires	\$3,900.00
MIPS, Service	\$131.92
Murphy Tractor & Equipment Co., Inc., Parts	\$1,374.28
Nationwide, Retirement	\$350.00
NMC Exchange, Repairs	\$11,283.08
Noregon Systems LLC, Computer	\$7,502.32
Nutrien Ag Solutions, Inc, Fuel	\$83.02
Olsson, Service	\$24,438.65
Pad LLC, Landfill Fees	\$465.27
Railpros Fields Service Inc., Service	\$61,200.00
Richweld Fabrication, Service	\$55.00
Sarah Dasher, Cleaning	\$375.00
South Central Public Power Dist., Utilities	\$332.07
Southern Power Dist., Utilities	\$54.36
Superior Outdoor Power, Supplies	\$24.14
Sutton Auto, Parts, Supplies	\$363.46
Sutton Lumber, Supplies	\$20.98
Truck Center Companies, Parts & Labor	\$7,053.06
US Bank, Supplies	\$10.21
Vestis, Supplies	\$742.48
Village of Trumbull, Utilities	\$89.00
Vision Service Plan (CT), Vision	\$225.35
Windstream, Service, Internet	\$689.50
Winzer, Supplies	\$177.22
Woodward's, Garbage	\$65.00
ROD PM FUND	
MIPS, Service, Supplies	\$499.66
INHERITANCE FUND	
Clay County Treasurer, Transfer to Road Fund	\$158,231.54
HEALTH FUND	
Employees, Wages	\$9,939.55
Blue Cross Blue Shield, Insurance	\$111.44
Carroll, Denise, Supplies	\$43.97
Clay County News, Advertising	\$62.00
Colonial, Insurance	\$41.63
Cornerstone Bank, Deductions	\$4,493.77
Culligan's of Hastings, Rent	\$36.00
Eakes, Supplies	\$466.86
First Concord, Insurance	\$150.00

Flores, Esmeralda, Mileage		\$16.75
Madison National Life, Insurance		\$18.70
Marshall, Sara, Mileage		\$455.60
Medica, Insurance		\$600.00
Memorial Health Clinic, Consultant fee		\$100.00
Mertens, Sara, Mileage, Ins.		\$235.84
Schwenk, Judy, Mileage		\$20.10
Sherman, Alyce, Mileage		\$16.75
US Bank, Supplies		\$14.75
Vision Service Plan (CT), Vision		\$31.84
	911 FUND	
Black Hills Energy, Utilities		\$166.75
ERC Communications, Tower rent		\$2,160.00
Glenwood, Internet		\$127.11
South Central Public Power Dist., Utilities		\$95.66
Superior INet, Internet		\$89.99
	E911 FUND	
Century Link dba Lumen, Internet		\$1,149.33

Motion by Becker and seconded by Shaw to approve the claims that were presented and authorize the County Clerk to pay from the appropriate funds. Upon roll call, the vote was as follows: Aye: Fintel, Shaw, Bitterman, Samuelson, Becker and Pavelka; Nay: None. Motion carried.

Motion by Becker and seconded by Fintel to adjourn this meeting at 11:02 A.M.; next regular meeting scheduled for July 9, 2024. Upon roll call, the vote was as follows: Aye: Shaw, Bitterman, Samuelson, Becker, Fintel and Pavelka; Nay: None. Motion carried.

Cassie Aksamit, County Clerk

Jim Pavelka, Vice-Chairman