



Clay County Board Minutes



COUNTY BOARD OF SUPERVISORS

Courthouse, Clay Center, Nebraska, August 31, 2021 at 9:00 A.M.

The Clay County Board of Supervisors met August 31, 2021 as per public notice given in the Clay County News on August 25, 2021 a copy of the proof of publication being on file in the County Clerk's Office. Availability of the agenda was communicated in the advance notice of the meeting. Chairman L. Wayne Johnson presided with roll call showing the following present: Scott Bitterman, Eric Samuelson, James Pavelka, Gerald Schmidt, Dick Shaw, Ivan Fintel and L. Wayne Johnson. Minutes of the meeting held August 24, 2021 were mailed to the board members. All of the proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman, L. Wayne Johnson stated that the open meeting law poster is posted on the west wall in the back of the room. All present stood for the Pledge of Allegiance.

Motion by Schmidt and seconded by Fintel to approve the minutes of the meeting held August 24, 2021 as mailed. On roll call, yea: Samuelson, Pavelka, Schmidt, Shaw, Bitterman and Johnson; abstain: Fintel. Motion carried.

Thomas Roemmich II, Highway Superintendent reported that work on Road S would be done by the end of the week. Once that is finished, there is about a week's worth of miscellaneous things to get done and then they will start on Road X. He will apply for ASSIST funds from NIRMA for dash cameras for the trucks.

Mike Carroll reported to the board that A&L will put in a direct line to drain the sump pump. Mike also wanted the board to be aware that he will be gone next week.

John Lyons, County Attorney visited with the board on the progress of moving the secretary to the courthouse and covering cases.

Motion by Fintel and seconded by Pavelka to enter into executive session at 9:33 A.M. to avoid unnecessary damage to employee's reputation. On roll call, yea: Pavelka, Schmidt, Fintel, Shaw, Bitterman, Samuelson and Johnson. Motion carried.

Motion by Schmidt and seconded by Shaw to go out of executive session and resume regular session at 10:16 A.M. On roll call, yea: Schmidt, Fintel, Shaw, Bitterman, Samuelson, Pavelka and Johnson. Motion carried.

Tim Lewis, Emergency Manager presented additional information on the generator quote from Midwest Engine Services. There will be extra costs to bore, for hardware, materials and labor to get the generator hooked up to the communications building and the services building.

Motion by Fintel and seconded by Pavelka to accept the proposal from Midwest Engine Services for a 50 KW Generac generator for \$23,654.00 as proposed. On roll call, yea: Fintel, Shaw, Bitterman, Samuelson, Pavelka, Schmidt and Johnson. Motion carried.

The Public Service Commission has completed a review of the 2019-2020 E911 Wireless Fund. They found that the PSAP did not expend the required 25% of their annual allocation and therefore \$2054.62 needs to be removed from the E911 Fund (2913).



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Motion by Pavelka and seconded by Bitterman to authorize the chairman to sign Resolution #21-21 transferring funds from the E911 Fund (2913) to the 911 Fund (2910). On roll call, yea: Shaw, Bitterman, Samuelson, Pavelka, Schmidt, Fintel and Johnson. Motion carried.

RESOLUTION # 21-21

WHEREAS, the Clay County Board of Supervisors adopted Resolution #10-06 on July 27, 2010 establishing a separate fund entitled "E911 Wireless Service Fund" (2913);

WHEREAS, an audit of this fund was conducted for the Fiscal Year 2019-2020;

WHEREAS, it was found that the PSAP did not expend the required 25% of their annual allocation;

WHEREAS, \$2054.62 needs to be removed from the 2913 Fund;

THEREFORE, BE IT RESOLVED, by the Clay County Board of Supervisors that \$2,054.62 be transferred from the E911 Fund (2913) to the 911 Fund (2910).

Dated this 31st day of August 2021. Clay County Board of Supervisors

Attest: /s/ Deb Karnatz, County Clerk

/s/ L. Wayne Johnson, Chairman

A clothing/uniform policy for the dispatchers was presented and discussed. The board suggested a few additions to the policy.

Motion by Pavelka and seconded by Fintel to adopt Uniform Policy 5-2021 for Clay County Communications Center personnel. On roll call, yea: Bitterman, Samuelson, Pavelka, Schmidt, Fintel, Shaw and Johnson. Motion carried.

Motion by Shaw and seconded by Samuelson to recess as Board of Supervisors at 10:45 A.M.

On roll call, yea: Samuelson, Pavelka, Schmidt, Fintel, Shaw, Bitterman and Johnson.

Motion carried.

Motion by Fintel and seconded by Pavelka to resume session as Board of Supervisors at 11:09

A.M. On roll call, yea: Pavelka, Schmidt, Fintel, Shaw, Bitterman, Samuelson and Johnson.

Motion carried.

"Pursuant to State Statute Section 23-347. Within two calendar months after the close of each fiscal year, each county officer shall make, acknowledge under oath, and file with the county board of his or her county an inventory statement of all county personal property in the custody and possession of said officer." The inventories that were received from the various offices were distributed. Inventories not received were: Emergency Management and 911/Communications Center.

Motion by Samuelson and seconded by Schmidt to approve the following inventories:

Supervisor districts 1, 2, 3, 4, 5, 6 & 7; County owned property; Board of Supervisor's Board Room, Clerk, Assessor, Treasurer, County Court, Clerk of District Court, County Attorney, Veteran Service Officer, Clay County Extension, Zoning, Custodian, Health Department, Weed Department, Sheriff's Department and Highway Department and place on file in the County Clerk's office. On roll call, yea: Schmidt, Fintel, Shaw, Bitterman, Samuelson, Pavelka and Johnson. Motion carried.

Barb Barnett, Zoning Administrator sent a request with names for reappointment to the Board of Adjustment. Motion by Shaw and seconded by Bitterman to reappoint Lori Samuelson, DudLee Brenfoerder and Sharon Ryan (alternate) to the Clay County Zoning Board of Adjustments for a three-year term that will begin September 1, 2021 and expire on August 31, 2024. On roll call, yea: Fintel, Shaw, Bitterman, Samuelson, Pavelka, Schmidt and Johnson. Motion carried.

Lists of surplus items from the Treasurer's office and the custodian were received and discussed.



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Motion by Schmidt and seconded by Bitterman to declare a Dell Computer, flat Screen monitor, tower, keyboard; 2 View Sonic monitors; 2 Logitech wireless keyboard and mouse; 3 Lenovo ThinkCentre towers; 3 Plantronics telephones, Uniden cordless telephone; Monroe calculator; 3 office chairs; misc. keyboards/mouse as surplus per the request of the County Treasurer. On roll call, yea: Shaw, Bitterman, Samuelson, Pavelka, Schmidt, Fintel and Johnson. Motion carried.

Motion by Fintel and seconded by Pavelka to declare a buffer, leaf blower, roller trash can, stick vacuum buffer, compressor, 4-wheeler blade as surplus per the request of the Custodian. On roll call, yea: Bitterman, Samuelson, Pavelka, Schmidt, Fintel, Shaw and Johnson. Motion carried.

Motion by Shaw and seconded by Bitterman to adjourn this meeting at 11:32 A.M.; next regular meeting scheduled for September 14, 2021. On roll call, yea: Samuelson, Pavelka, Schmidt, Fintel, Shaw, Bitterman and Johnson. Motion carried.

Deb Karnatz, Clay County Clerk

L. Wayne Johnson, Chairman