



Clay County Board Minutes



COUNTY BOARD OF SUPERVISORS

Courthouse, Clay Center, Nebraska, June 23, 2020 at 9:00 A.M.

The Clay County Board of Supervisors met June 23, 2020, as per public notice given in the Clay County News on June 17, 2020. A copy of the proof of publication is on file in the County Clerk's Office. Availability of the agenda was communicated in the advance notice of the meeting. The meeting was held at the Activities Building at the Clay County Fairgrounds located at 705 N. Martin Ave., Clay Center, NE 68933. Chairman Fintel presided with roll call showing the following present Bitterman, Samuelson, Pavelka, Schmidt, Johnson, Shaw and Fintel. Minutes of the meeting held June 16, 2020 were mailed to the board members. All of the proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman, Ivan Fintel stated that the open meeting law act is available on the table by the entrance.

Motion by Johnson and seconded by Bitterman to approve the minutes of the meeting held June 16, 2020 as mailed. On roll call, yea: Samuelson, Pavelka, Schmidt, Johnson, Shaw, Bitterman and Fintel. Motion carried.

All information being discussed was emailed to the Board prior to the meeting and available to the public upon request.

There was no Public Input.

Thomas Roemmich II, Highway Superintendent reported on culvert, road work, hauling gravel and mowing. Replacing bridges and culverts was discussed. After this year, there will only be 10 culverts left to replace. Tom expects to receive the FEMA money after the first of the year. There was discussion with the County Attorney on what recourse the county has when companies damage county roads.

Ted Griess, County Attorney reported that he had been in contact with NIRMA and with the executive director, deputy director and legal counsel at NACO working on the problem of the damaged roads.

Stefanie Creech, Executive Director of Area Substance & Alcohol Abuse Prevention had mailed informational materials, a letter and a programming expense report. The information was emailed to the Board prior to this meeting. In her letter, Stefanie thanked the Board for their past support and assured them that ASAAP is still hard at work putting plans together for the upcoming school year to provide services to the youth of Clay County. At this time, it is unsure as to how that will look. They are working to convert the evidence-based programming into online avenues and "amping up" materials in their Lending Library. The information said that it is estimated that for every \$1 spent on prevention, we save \$10 from cost to our community, local, state, and federal government. The request for this non-profit organization is \$5000.00 again.



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Motion by Shaw and seconded by Schmidt to accept the budget request from ASAAP in the amount of \$5000.00 for fiscal year 2020-2021. On roll call, yea: Pavelka, Schmidt, Johnson, Shaw, Bitterman, Samuelson and Fintel. Motion carried.

In anticipation of being able to sell the generator located at the Clay Center School property, it must be declared as surplus. Motion by Johnson and seconded by Pavelka to declare the Kohler 798-amp, 320KW generator as surplus. On roll call, yea: Schmidt, Johnson, Shaw, Bitterman, Samuelson, Pavelka and Fintel. Motion carried.

Laurie Sheridan, Director Clay County Health Department presented the directors report for April and May. The report listed the number of nursing and aide visits, blood pressure and foot care clinics. The visits and clinics were less due to the pandemic. The report also included information on educational conference calls and health updates.

The Health Dept. budget request was discussed. Laurie explained the unexpected expenditures resulting from the move of the office to a new location, hiring another employee and extra vaccine costs contributed to the department overspending their budget. The proposed budget for the next fiscal year is the same as this year.

At 10:00 AM the County Board held the hearing to amend the originally adopted budget of the Clay County Health Department Fund. The notice was published in the Clay County News on June 10, 2020.

Motion by Schmidt and seconded by Pavelka to open the hearing to amend the 2019-2020 budget for the Clay County Health Department Fund. On roll call, yea: Johnson, Shaw, Bitterman, Samuelson, Pavelka, Schmidt and Fintel. Motion carried.

Gene Ulmer, CPA, the county's budget preparer was present. No other persons appeared and there were no written or oral comments or objections filed with the County Board. Gene explained the reasoning and process for this procedure. The Health Department's extra expenditures were due to unexpected costs. The additional \$6,959.12 will be paid from the necessary cash reserve of the Fund. No additional property taxes are being levied. The Health Department's amended total budget is \$192,519.12.

Motion by Shaw and seconded by Bitterman to close the public hearing to amend the 2019-2020 Clay County Health Department Fund at 10:05 A.M. On roll call, yea: Shaw, Bitterman, Samuelson, Pavelka, Schmidt, Johnson and Fintel. Motion carried.

Motion by Schmidt and seconded by Johnson to amend the originally adopted budget of the Clay County Health Department Fund and approve an additional increase of \$6,959.12 budgeted to be spent, due to unanticipated expenditures for the Fund. On roll call, yea: Bitterman, Samuelson, Pavelka, Schmidt, Johnson, Shaw and Fintel. Motion carried.

Gene also discussed the overspending of office budgets. The Clay County Emergency Management budget was overspent. The Clay County Emergency Management amended total budget is \$132,464.82. The Veterans Service Officer budget shortfall was due to telephone service and furniture expenditures resulting from the move of the



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office to a new location. The Veterans Service Officer amended total budget is \$30,543.00. The Election Commissioner budget was overspent due to taking advantage of savings and ordering bulk mailing materials for both the Primary and General Elections. The Election Commissioner amended total budget is \$25,867.82. No additional property taxes are being levied.

Motion by Bitterman and seconded by Johnson to adopt Resolution #20-20 transferring budget authority. On roll call, yea: Samuelson, Pavelka, Schmidt, Johnson, Shaw, Bitterman and Fintel. Motion carried.

RESOLUTION #20 - 20

WHEREAS, due to unforeseen circumstances, proposed expenditures exceed budget authority allocated for the Clay County Emergency Management office function, the Veterans Service Officer office function and the Election Commissioner office function in the General Fund Budget, and

WHEREAS, budget authority in the County Miscellaneous budget, also an office function of the General Fund Budget, is adequate to allow for a transfer to meet current fiscal year expenditures,

NOW, THEREFORE, BE IT RESOLVED, that an additional Fifty seven thousand two hundred sixteen dollars and eighty two cents (\$57,216.82) of budget authority is hereby allocated to the Clay County Emergency Management office function from the County Miscellaneous budget function, an additional One thousand four hundred thirty one dollars (\$1,431.00) of budget authority is hereby allocated to the Veterans Service Officer office function from the County Miscellaneous budget function and an additional eight hundred sixty seven dollars and eighty two cents (\$867.82) of budget authority is hereby allocated to the Election Commissioner office function from the County Miscellaneous budget function.

Dated this 23rd day of June 2020.

ATTEST: Deborah Karnatz
Clay County Clerk

Ivan Fintel
Chairman Clay County Board of Supervisors

Joni Bitterman, Clerk of District Court presented the budget request for that office. The request is the same as last year. A list of office equipment that needs to be declared as surplus was presented.

Motion by Pavelka and seconded by Shaw to declare 2 ThinkCentre computers, 2 keyboards, 5 monitors and one Panasonic cordless telephone from the Clerk of District Court's office as surplus. On roll call, yea: Pavelka, Schmidt, Johnson, Shaw, Bitterman, Samuelson and Fintel. Motion carried.

Due to COVID-19, the work/financial plan with USDA-APHIS was emailed. The plan that included objectives/goals, plan of action, stipulations and restrictions and cost estimate for services. The cost estimate for services for the next fiscal year is \$277.25



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more than the previous year. Jerad Fullerton, Wildlife Specialist will meet with the Board in the near future to report on last year's activities.

Motion by Shaw and seconded by Schmidt to accept the Work/Financial Plan between Clay County and the United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (USDA APHIS-WS) for 2020-2021 in the amount of \$7,209.18 and authorize the chairman to sign. On roll call, yea: Schmidt, Johnson, Shaw, Bitterman, Samuelson, Pavelka and Fintel. Motion carried.

Deanna Peshek, Extension Office Manager presented that departments budget request. The proposed budget is the same as the past fiscal year. Deanna also explained how the county fair would be held this year. There will be no entertainment or open class shows. There will be face to face shows for livestock with social distancing measures in place and requirements for masks when that isn't possible.

Brandy VanDeWalle, Extension Educator provided a narrative report for the month of May and also touched on some activities from April. Virtual field trips and other programs were explained.

Megan Burda, Zone 10 Coordinator introduced herself and explained her position with UNL. Her zone includes 8 counties. She provides help and support for extension staff and resources for the counties.

Barb Barnett, Zoning Administrator updated the Board on what the committee that was formed to research and gather information on solar regulations was doing. Barb asked the Board to let her know if they had any ideas or requirements they would like implemented. Some of the Board members offered suggestions that will be taken back to the committee.

The Zoning Administrator's budget was also presented. There are no changes from the current budget.

Robin Gilbert, County Treasurer presented the budget request for that office. Some line items were lowered, some raised. The need for office equipment, a one-time purchase, was discussed. The budget was raised to accommodate that purchase.

Robin Gilbert, County Treasurer presented information on Tax Sales Certificates and parcels of real estate that were not sold at the public tax sale in March 2020. Robin requested that the board approve a list of parcels of real estate in Clay County on which taxes are delinquent and were not sold for want of bidders at the last annual public tax sale.

Motion by Johnson and seconded by Shaw to approve the tax sale certificates numbered 20-01 through 20-58. On roll call, yea: Johnson, Shaw, Bitterman, Samuelson, Pavelka, Schmidt and Fintel. Motion carried.

Robin also presented information of Tax Sale Certificates which were issued on delinquent taxes. These taxes were unpaid as of June 23, 2020. The Treasurer's office



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is requesting that the Board of Supervisors instruct the county attorney to start foreclosure proceedings on the properties.

Motion by Shaw and seconded by Schmidt to direct the County Attorney to start foreclosure proceedings on 2017 County tax sales numbered #17-13, #17-14, #17-20, #17-22, #17-24, #17-26, #17-37, #17-43, #17-44, #17-45, #17-47, #17-48, #17-57, #17-60 and #17-61. On roll call, yea: Shaw, Bitterman, Samuelson, Pavelka, Schmidt, Johnson and Fintel. Motion carried.

Robin reported that last week their office took appointments and filled in with walk ins when time was available. This week they have one window open for appointments and one for walk ins. Some patrons have commented that they liked having appointments and would like to see that continue; they don't have to wait in line and are able to conduct their business faster.

Brenda Hansen, County Assessor presented the budget request for that office. That request is lower than the current budget. Brenda asked the Board if they would want to sell the vehicle that office has been using for reviews. Mike Carroll has agreed to let them use the pickup for that purpose as he doesn't use it very much.

The claims were discussed. Motion by Shaw and seconded by Bitterman to approve the claims that were presented and authorize the County Clerk to pay from the appropriate funds. On roll call, yea: Bitterman, Samuelson, Pavelka, Schmidt, Johnson, Shaw and Fintel. Motion carried.

GENERAL FUND

Employees, Full Time Wage	\$105,160.85
AAA Best Concrete, Concrete work	4,350.00
Adams County Sheriff, Service fees	40.50
AFLAC, Insurance	419.25
Ameritas Life Ins. Co., Retirement	16,154.33
Aspegren Repair, Repairs	489.03
Baird & Griess, Wireless	24.25
Barb Barnett, Mileage	9.55
Big G Ace, Supplies	18.99
Black Hills Energy, Utilities	250.77
Blue Cross Blue Shield, Ins.	60,363.52
Business World, Supplies	103.94
Mike Carroll, Supplies	13.92
Carey's Pest Control, Service	220.00
Cash-Wa, Supplies	273.92
City of Clay Center, Utilities	442.79
Clay County News, Notices, Subscription	2,805.63
Clay County Treasurer, Postage, Supplies	1,850.51
Clearly, Phone	382.29
Clerk of the District Court, Filing fees	348.00
Colonial Life, Ins	497.03



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Cooney Refrigeration, Supplies	30.35
Corner Market, Supplies	792.43
Cornerstone Bank, Withholdings	37,368.03
CPI, Fuel	1,766.64
Credit Management Services, Garnishment	489.10
Culligan's of Hastings, Rent	11.00
DAS State Accounting, Service	512.00
Department of the Treasury, PCORI	121.89
Deputies, Phone allowance	140.00
Dollar General, Supplies	62.75
Don's Lawn Service, Mowing	3,300.00
Dunhams Sports, Ammo	131.86
Eakes, Supplies	2,417.18
First Concord Benefits Group, Sec. 125	4,833.89
Friesen Chevrolet, Inc., Parts & Labor	252.81
FuturityIT, Renewal	1,000.00
Galls, Supplies	133.89
General Collection Company, Garnishment	334.37
Grant Writing USA, Training	595.00
Hamilton County Treasurer, VSO Contract	2,291.67
Hometown Leasing, Lease	1,973.99
Keith Johnson, Mileage	16.68
Sarah Krause, Cleaning	375.00
Lawson Products, Supplies	1,101.63
Madison National Life, Ins.	160.00
Menards, Supplies	719.22
Midwest Radar & Equipment, Recertification	320.00
MIPS, Service	2,854.77
Mustang Inc., Supplies	143.00
Nationwide, 457 Plan	1,225.00
NE Association of County Officials, 1st 1/2 dues	1,995.72
NE Public Health Environmental Lab, Testing	105.00
NIRMA, Insurance	94,973.00
Nebraska.gov, Records	7.00
Brett Nunnenkamp, Mileage	13.22
Office Depot, Supplies	252.33
Deanna Peshek, Mileage, Supplies	121.87
PrecisionIT, Service	490.00
Rasmussen Mechanical Services, Service	2,878.00
Rixstine Recognition, Supplies	265.00
Haley Roemmich, Mileage	100.05
Mike Sindelar, Mileage	304.00
Secretary of State, Election Supplies	40.00
Skalka & Baack Law Firm, Attorney fees	6,852.40
Smith Trenching Inc., Parts & Labor	715.00



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South Central Public Power District, Utilities	1,481.70
Sullivan, Shoemaker, Attorney fees	2,600.00
Sutton Lumber, Supplies	39.99
Sutton Memorial Chapel, Service	100.00
Sutton Pharmacy, Prescriptions	79.58
Terwey Law, Attorney fees	6,451.24
Unite Private Network, LLC., Internet	1,210.00
US Bank, Supplies	1,876.94
US Cellular, Cell Phones	255.25
US Postal Service, Rent, Postage	242.00
Verizon Wireless, Cell Phones	86.59
Vision Service Plan (CT), Vision	410.43
Walmart, Supplies	37.63
Windstream, Service	615.58
Woodward's, Garbage	232.00

ROAD FUND

Employees, Full Time Wage	\$58,132.46
Action Auto, Supplies	195.48
AFLAC, Insurance	1,153.28
Ameritas Life Ins. Co., Retirement	8,596.85
ARTeCK Enterprises, Supplies	248.40
Aspegren Repair, Repairs	375.28
Auca Chicago Lockbox, Supplies	559.28
Beck's Farm Equipment, Supplies	511.46
Black Hills Energy, Utilities	230.70
Blue Cross Blue Shield, Ins.	1,883.86
C & M Supplies	73.44
Carey's Pest Control, Service	60.00
City of Clay Center, Utilities	103.67
City of Edgar, Utilities	52.00
City of Fairfield, Utilities	60.00
City of Harvard, Utilities	68.00
City of Sutton, Utilities	97.18
Clay County News, Notice	19.04
Colonial Life, Ins	480.34
Cornerstone Bank, Withholdings	20,599.97
CPI, Fuel	3,819.11
CW Rainforth Sales	162.00
Datacc, Internet	38.50
Deweese Sand & Gravel, Gravel	20,308.45
Dollar General, Supplies	40.70
Don's Lawn Service, Mowing	400.00
Eakes, Supplies	93.22
Fastenal Company, Supplies	50.52



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Filter Care of Nebraska, Service	228.40
First Concord Benefits Group, Sec. 125	560.00
Friesen Chevrolet, Inc., Service	1,376.96
Friesen Ford, Service	148.68
George Brothers Propane, Fuel	8,706.34
George's 66 Service, Fuel	135.75
gWorks, Annual fee	428.40
Hamilton Telecommunication, Internet	84.95
Hays Land Surveying LLC., Surveying	586.05
Interstate Battery Center,	525.00
Island Supply Co., Supplies	726.30
Island Supply Welding, Supplies	576.00
John Deere Financial, Parts & Labor	381.69
Ken & Al's, Fuel, Tire repair	500.59
Kully Pipe & Steel Supply Inc., Supplies	112.04
Madison National Life, Ins.	47.32
Matheson Tri-gas Inc., Supplies	326.97
Mid-Nebraska Aggregate Inc., Gravel	24,577.63
Midwest Service & Sales, Supplies	1,274.00
MIPS, Service	128.08
NAPA Auto Parts, Supplies	222.96
Nationwide, 457 Plan	250.00
Nebraska Peterbilt, Parts	249.56
NEIA Fasteners & National Fasteners, Supplies	248.37
NMC Exchange, Parts & Labor	2,986.86
Patchmaster/Central Inc. Service	48,990.00
Petro Plus Inc., Tire repair	185.00
R & K Service, Fuel	1,202.50
South Central Public Power, Utilities	300.77
Southern Power Dist., Utilities	68.20
Sutton Lumber, Supplies	142.27
Truck Center Companies, Parts & Labor	13,812.44
True Blue Diesel, Parts & Labor	3,410.75
Village of Trumbull, Utilities	82.00
Vision Service Plan (CT), Vision	227.50
Windstream, Service, Internet	454.02
Woodward's, Garbage	47.50

ROD P M FUND

Bear Graphics Inc., Supplies	\$112.36
MIPS, Service	445.12

HEALTH FUND

Employees, Full Time Wage	\$8,216.01
Aflac, Insurance	37.50



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Ameritas Life Ins. Co., Retirement	1,282.65
Blue Cross Blue Shield, Ins.	400.00
Denise Carroll, Reimbursement	26.33
Clay County News, Advertising	54.80
Colonial, Ins	41.63
Cornerstone Bank, Withholdings	2,894.28
Culligan's of Hastings, Rent	35.00
Dash Medical Glove, Supplies	81.90
Wyoma DeVries, Mileage	11.50
First Concord Benefits Group, Sec. 125	258.33
Jolene Hakanson, Mileage	11.50
Sara Marshall, Mileage	648.60
Judy Schwenk, Mileage	16.10
Laurie Sheridan, Mileage	247.83
US Postal Service, Postage	89.00

911 FUND

Black Hills Energy, Utilities	\$30.95
Datacc, Internet	68.50
Platte Valley Communications, Service	387.00
South Central Public Power District, Utilities	82.89
Windstream, Phone	469.66

E911 FUND

Windstream, Phone	\$799.69
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WEED FUND

Employees, Full Time Wage	\$3,332.26
AFLAC, Insurance	38.48
Ameritas Life Ins. Co., Retirement	535.03
Black Hills Energy, Utilities	30.95
CPI, Fuel	230.81
Cornerstone Bank, Withholdings	1,591.38
Datacc, Internet	28.50
Nationwide, 457 Plan	425.00
Bruce Rumsey, Postage	11.00
South Central Public Power Dist., Utilities	47.12
Windstream, Phone	56.46

Motion by Pavelka and seconded by Samuelson to adjourn this meeting at 11:27 AM; next meeting scheduled for June 30, 2020 and will be held at the Activities Building at the Fairgrounds. On roll call, yea: Samuelson, Pavelka, Schmidt, Johnson, Shaw, Bitterman and Fintel. Motion carried.

Deb Karnatz, County Clerk

Ivan Fintel, Chairman



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