



# Clay County Board Minutes



COUNTY BOARD OF SUPERVISORS

Courthouse, Clay Center, Nebraska, July 23, 2019 at 9:00 A.M.

The Clay County Board of Supervisors met July 23, 2019 as per public notice given in the Clay County News on July 17, 2019 a copy of the proof of publication being on file in the County Clerk's Office. Availability of the agenda was communicated in the advance notice of the meeting. Minutes of the meeting held July 16, 2019 were mailed to the board members. All of the proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. Roll call was taken showing the following Board members present: Bitterman, Samuelson, Pavelka, Johnson, Shaw and Schmidt; absent: Fintel.

Vice Chairman, Gerald Schmidt stated that the open meeting law poster is posted on the west wall in the back of the room.

There was no Public Input.

Motion by Samuelson and seconded by Bitterman to approve the minutes of the meeting held July 16, 2019, as mailed. On roll call, yea: Samuelson, Pavelka, Schmidt, Johnson, Shaw, Bitterman and Schmidt; absent: Fintel. Motion carried.

Thomas Roemmich II, Highway Superintendent reported on dirt work, culvert work and mowing. Tom explained the Fracture Critical agreement from the State of Nebraska Department of Roads was presented. The cost to the county for the inspection of fracture critical bridges is estimated to be \$2,832.50 which is the county's share (20%).

Motion by Bitterman and seconded by Pavelka to adopt Resolution #19-13 authorizing the chairman to sign the Agreement for Consultant Inspection and Load Re-Rating on County Fracture Critical Bridges -- Project # STP-NBIS (118). On roll call, yea: Pavelka, Johnson, Shaw, Bitterman, Samuelson and Schmidt; absent: Fintel. Motion carried. (Resolution of file in the Clerk's office)

Supervisor Samuelson told the Board that he had received an estimate of \$763.00 to clean the trash/junk out of a ditch. They would get a roll off from Woodward's but no tires, paint, chemicals, batteries or electronics can be put in it. Tom said the road dept. could furnish a dump truck and haul off the tires. Samuelson said to keep track of the costs because the County can be reimbursed.

Ted Griess, County Attorney told the Board he hadn't heard anything on the title for the building yet; he will contact the attorney. Ted also discussed and will prepare a resolution to direct where funds from Sutton Livestock will be deposited.

Bruce Schwenk was present to discuss the Harvard Rural Fire's request for boundary changes. Both fire departments work together, share some equipment and each have some equipment of their own. The City of Harvard is trying to build a new fire barn but in order for this to be cost effective, the Rural Fire would need to pay rent to house their equipment. In order to pay for the rent, the Rural Fire would need to exceed the levy. One way to do this is through a town hall meeting of 10% of the registered voters in the



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district. At present the City Fire and Rural Fire are combined for voting purposes. Ted asked the Board if they wanted to proceed; if so, he will prepare a resolution to start the process. The consensus of the Board was to proceed.

Ted was given all the information on the courthouse step project. This will be discussed next week.

RuAnn Root, Executive Director of CASA presented a report of the budgeted and actual expenses for the past year and the projected expenses for the next fiscal year. There are 3 trained volunteers advocating for 7 children; all Clay County children are assigned a CASA. 455 volunteer hours were provided to youth last year. CASA helped provide financial resources to 7 children in Clay County totaling \$950.00. 2 youth from Clay County sought assistance from the Mary Land Living Center. They received housing, food, clothing, hygiene products and case management support totaling over \$7,340.00 in services. They provided 7 kids in Clay County with beds totaling \$3,500.00. The request is the same as the last 15 years.

Motion by Johnson and seconded by Shaw to accept the budget request of CASA in the amount of \$16396.00 for fiscal year 2019-2020. On roll call, yea: Johnson, Shaw, Bitterman, Samuelson, Pavelka and Schmidt; absent: Fintel. Motion carried.

Stefanie Creech-Will, executive director of ASAAP and Kerry Block, project director met with the board to discuss the request for funding for 2019-2020. Stefanie also explained some new things available for the drug take back program. There is a packet available to put unused drugs in that will disintegrate the drugs and then can safely be disposed. There are also mailing envelopes available that medicine can be placed in and sent postage paid for disposal. She also showed the Board medicine time caps that are available for their cost (\$5.00) that will show how long it has been since the bottle was last opened.

Kerry spoke about some of the programming assistance being utilized in Clay County. In 2013 a campaign at Central Community College challenging college alcohol abuse through positive social norming media was launched. They were hoping for a 3-5% decrease in binge drinking between 2013 and 2018 but evaluations have shown a 14.1% decrease by 2017. The lending library is a resource for anyone to use. Resources in the forms of dvd's, books, brochures and pamphlets are available. The budget request is the same as last year.

Motion by Bitterman and seconded by Samuelson to accept the budget request of ASAAP in the amount of \$5000.00 for fiscal year 2019-2020. On roll call, yea: Shaw, Bitterman, Samuelson, Pavelka, Johnson and Schmidt; absent: Fintel. Motion carried.

Tim Lewis, Emergency Manager presented the budget requests for emergency management, 911, E 911 and E 911 holding funds. Tim also visited with the Board about disposal of 8 keyboards and records that can be destroyed per the retention schedule. Tim also reported on the cell phones and meetings he has had with first responders. He would like to have the communications truck housed inside a building in another town instead of under an awning by the Sheriff's building. Moving the



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generator from the school to the Sheriff's lot and moving that generator to the new building were also discussed

Robin Gilbert, Deputy Treasurer presented the semi-annual statement for the Treasurer and answered questions. Motion by Bitterman and seconded by Samuelson to accept the semi-annual statement from January 1, 2019 to June 30, 2019 as presented by the County Treasurer. On roll call, yea: Bitterman, Samuelson, Pavelka, Johnson, Shaw and Schmidt; absent: Fintel. Motion carried.

Supervisor Johnson reported on proposed changes to the new building and asked the Board if they wanted him to move forward; consensus was to get things moving.

Budget requests for the County Board, Relief Medical, Institutions, Employment Security, Handicapped Accessibility, Visitor Promotion, Visitor Improvement, Drug Law Enforcement, Federal Drug Law Enforcement and the Misc. Sinking Fund were reviewed.

Claims were distributed for review and discussion.

Motion by Johnson and seconded by Bitterman to approve the claims that were presented and authorize the County Clerk to pay from the appropriate funds. On roll call, yea: Samuelson, Pavelka, Johnson, Shaw, Bitterman and Schmidt; absent: Fintel. Motion carried.

## GENERAL FUND

Employees, Full Time Wage	100,841.31
Action Auto, Vehicle Equipment	121.65
Adams Co. EMA, Regional Dues	100.00
Adams Co Sheriff, Service Fees	7.00
AFLAC, Insurance	419.25
Holli Alley, Mileage, Supplies	120.39
Ameritas Life Ins., Retirement	15,124.21
Aspegren Repair, Repairs	402.07
Auto Glass Experts, LLC, Repairs	40.00
Baird & Griess, Wireless	24.25
Barb Barnett, Mileage, Supplies	74.10
Beyke Signs, Lettering on Sheriff vehicle	325.00
Scott Bitterman, Mileage & Registration	82.48
Black Hills Energy, Utilities	157.42
Blue Cross Blue Shield, Ins.	44,472.92
Business World, Supplies	306.06
Mike Carroll, Supplies	36.76
Cash-Wa Distributing, Supplies	82.85
City of Clay Center, Utilities	715.00
Clay County News, Notices	493.17
Clay County Sheriff, Fees	6.25
Clay County Treasurer, Postage, Title, Property Credit	274.55



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Clearly, Phone service	291.47
Clerk of the District Court, Filing Fees	282.00
Colonial, Ins	604.23
Connecting Point, Service, Internet	341.45
Corner Market, gun	529.00
Cornerstone Bank, Withholdings	33,114.07
CPI, Fuel	2,708.87
Credit Management Services, Garnishments	379.79
Culligan's of Hastings, Rent	11.00
Jill Cunningham, Attorney Fees	199.50
Dana F Cole & Co., Budget help	300.00
DAS State Accounting, Service	512.00
Dataacc, Backup for Computers	69.00
Deputies, Phone allowance	140.00
Dollar General, Supplies	145.05
Don' Lawn Service, Mowing, Cemetery mowing	620.00
Eakes, Supplies	1,812.87
First Concord Benefits Group, Sec. 125	2,903.43
Friesen's Chevrolet, Repairs	838.79
Cristhian Gabriel, Supplies	24.98
General Fire, Annual monitoring	31.95
Ted Griess, Supplies	14.00
Janet Hajny, Bailiff fees	44.00
Hamilton County Treasurer, VSO Agreement	2,291.67
Brenda Hansen, Mileage	156.60
Dean Hansen, Attorney fees	225.00
Harvard Foodmart, Supplies	807.46
Natalie Holman, Supplies	9.15
Hometown Leasing, Lease	1,973.99
L. Wayne Johnson, Mileage	165.88
Sarah Krause, Cleaning	500.00
Langvardt, Valle & James, PC LLO, Attorney fees	317.00
Tim Lewis, Supplies	109.98
Madison National Life, Ins.	120.72
Menards, Supplies	196.46
MIPS, Service	2,757.77
Mustang Inc, Clothing	96.99
Nationwide, 457 Plan	1,125.00
NE Association of County Officials, Dues	65.00
NE Dept of Labor, Elevator Inspection	120.00
Nebraska Dept. Of Revenue, Levy	112.23
NE Health & Human Services, Service	93.00
NE Public Health, Lab tests	210.00
NE U.C. Fund, unemployment	2,556.00
Office Depot	212.74





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O'Keefe, Elevator, Maintenance	328.80
Deanna Peshek, Mileage, Supplies	64.51
Rasmussen Mechanical Service, Service	534.85
Mike Sindelar, Mileage	124.46
Secretary of State, Copies	48.32
Skalka& Baack Law Firm, Attorney fees	1,004.07
South Central NE USD #5, Utilities	87.84
South Central Public Power, Utilities	2,200.14
Sullivan, Shoemaker, Attorney fees	2,600.00
Sutton Auto Supply, Supplies	28.82
Sutton Pharmacy, Supplies	54.81
Terwey Law Office, Attorney fees	2,612.56
Tonniges & Associates, Audit	7,187.00
University of NE, Registration	75.00
Unite Private Networks LLC, Internet	450.00
US Cellular, Cell Phones	114.23
USDA APHIS, 4th Qtr	2,095.86
V & M Sales, Spray Courthouse yard	496.00
Verizon Wireless, Cell Phones	110.23
Vision Service Plan (CT), Vision	364.75
Walmart	143.35
Windstream, Service	616.27
Woodward's, Garbage	205.00
911 Custom, Supplies	738.00

## ROAD FUND

Employees, Full Time Wage	50,084.24
Action Auto, Supplies	441.05
AFLAC, Insurance	977.53
Airgas USA, Supplies	72.08
Ameritas Life Ins., Retirement	7,035.66
ARTeCK Enterprises LLC., Supplies	59.34
Auca Chicago Lockbox, Supplies	498.74
Beck's Farm Equipment, Supplies	215.48
Black Hills Energy, Utilities	233.83
Blue Cross Blue Shield, Ins.	344.84
C & M Supply, supplies	40.52
Card Services (Orschelns), Safety Equipment	3,229.02
City of Clay Center, Utilities	167.50
City of Edgar, Utilities	52.00
City of Fairfield, Utilities	60.00
City of Harvard, Utilities	54.50
City of Sutton, Utilities	95.97
Clay County News, Notices	20.00
Colonial Life, Ins	480.34



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Connecting Point, Internet	38.50
Cornerstone Bank, Withholdings	15,707.21
Cooney Refrigeration, Materials & Labor	499.44
Cornhusker Cleaning Systems, Supplies	83.04
CPI, Fuel	3,149.29
Deweese Sand & Gravel, Gravel	24,000.66
Dollar General, Supplies	9.70
Don's Lawn Service, Mowing	400.00
Eakes, Supplies	20.99
Filter Care of NE., Supplies	235.15
First Concord Benefits Group, Sec. 125	410.00
Fleet Pride, Parts	473.87
Friesen Chevrolet Inc., Parts	72.08
George Brothers Propane, Fuel	13,592.28
George's 66 Service, Fuel	184.54
Hamilton Telecommunication, Internet	84.86
Harvard Foodmart, Fuel	65.75
Hays Land Surveying, Surveyor costs	566.16
Interstate Battery Center, Batteries	1,364.70
Island Supply Welding Co., Supplies	129.40
John Deere Financial, Parts	568.81
Ken & Al's, Fuel, Parts, Labor	2,245.82
Lawson Products, Parts	315.13
Madison National Life, Ins.	45.91
Mary Lanning Healthcare, Drug test	25.00
Matt Friend Truck Equip., Parts	480.54
Medical Enterprises, Drug Test	35.00
Mid-Nebraska Aggregate Inc., Gravel	33,463.22
MIPS, Service	128.08
Murphy Tractor & Equipment Co., Parts	7,998.56
NAPA Auto Parts, Supplies	215.20
Nationwide, 457 Plan	250.00
Nebraska Truck Center, Parts	319.27
Newman Traffic Signs, Signs	7,830.00
NMC Exchange, Parts & Labor	8,659.57
Nutrien Ag Solutions Inc., Fuel	153.57
Olsson, Engineer	8,832.94
Patchmaster Central Inc. Service	6,870.50
R & K Service, Fuel	2,385.15
South Central Public Power, Utilities	336.23
Southern Power Dist., Utilities	76.13
Straight Line Striping, Pavement Paving	53,780.20
Sunbelt Rentals, Equip. rental	1,339.31
Superior Outdoor Power, Supplies	61.17
True Blue Diesel, Parts & Labor	13,775.61



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Village of Trumbull, Utilities	82.00
Vision Service Plan (CT), Vision	213.11
Windstream, Service, Internet	406.71
Woodward's, Garbage	47.50

## COUNTY EQUIPMENT SINKING FUND

Connecting Point, Equipment	4,253.55
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## ROD P M FUND

MIPS, Service	445.12
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## HEALTH FUND

Employees, Full Time Wage	8,779.74
Aflac, Insurance	37.50
Ameritas Life Ins Co., Retirement	1,251.55
Anstine Fire Equip. Co., Equip. repair	20.00
Denise Carroll, Supplies	52.19
Eleanor Clark, Mileage	448.92
Clay County News, Notices	59.28
Colonial, Ins	41.63
Cornerstone Bank, Withholdings	2,993.70
Culligan's of Hastings, Rent	35.00
First Concord Benefits Group, Sec. 125	258.33
Sara Marshall, Liability ins.	106.00
Shared Service Systems, Supplies	196.16
Laurie Sheridan, Mileage, Reg.	139.04
Windstream, Phone	149.87

## 911 FUND

Black Hills Energy, Utilities	34.15
Connecting Point, Internet	68.50
Platte Valley Comm., Back up unit & labor	471.24
South Central Public Power Dist., Utilities	97.56
Windstream, Phone	611.29

## E911 FUND

Windstream, Phone	761.06
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## WEED FUND

Employees, Full Time Wage	3,161.39
AFLAC, Insurance	38.48
Ameritas Life Ins Co., Retirement	496.38
Aurora Cooperative, Equip. repair	3.80



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Beck's Farm Equipment, Equip. repair	14.57
Black Hills Energy, Utilities	31.91
Connecting Point, Internet	28.50
CPI, Fuel	459.80
Cornerstone Bank, Withholdings	1,467.83
Nationwide, 457 Plan	365.00
South Central Public Power Dist., Utilities	36.02
Windstream, Phone	61.00

Motion by Pavelka and seconded by Samuelson to adjourn this meeting at 12:48 P.M.; next regular meeting scheduled for July 30, 2019. On roll call, yea: Pavelka, Johnson, Shaw, Bitterman, Samuelson and Schmidt; absent: Fintel. Motion carried.

Deb Karnatz, County Clerk

Gerald Schmidt, Vice Chairman