



Clay County Board Minutes



COUNTY BOARD OF SUPERVISORS

Courthouse, Clay Center, Nebraska, September 12, 2017 at 9:00 A.M.

The Clay County Board of Supervisors met September 12, 2017, as per public notice given in the Clay County News on September 6, 2017. A copy of the proof of publication is on file in the County Clerk's Office. Availability of the agenda was communicated in the advance notice of the meeting. Chairman Nuss presided with roll call showing the following present: Fintel, Samuelson, Schmidt, Black, Shaw and Nuss; absent: Anderson. Minutes of the meeting held August 29, 2017 were mailed to the board members. All of the proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman, Todd Nuss stated that the open meeting law poster is posted on the west wall in the back of the room.

Motion by Schmidt and seconded by Black to approve the minutes of the meeting held August 29, 2017 as mailed. On roll call, yea: Samuelson, Schmidt, Black, Shaw, Fintel and Nuss; absent: Anderson. Motion carried.

There was no Public Input.

Thomas Roemmich II, Highway Superintendent reported they were working on Road J and would be moving to Road 309 next. All the surplus equipment has been sold; the county should be getting around \$14,015.90.

The Road work report was presented. Motion by Fintel and seconded by Samuelson to approve the Highway Superintendent's road work report for the month of August 2017. On roll call, yea: Schmidt, Black, Shaw, Fintel, Samuelson and Nuss; absent: Anderson. Motion carried.

The bids for the Dump Truck were opened at 9:15 A.M. Bids were received from: Hansen International, RDO Truck Center, Nebraska Peterbilt and Nebraska Truck Center. A bid from Volvo Trucks of Omaha was received too late to be considered. The bids were discussed and the representatives from Nebraska Peterbilt and Nebraska Truck Center were given the opportunity to discuss their bids.

Hansen International: 2018 International 7600 \$106,379.85. RDO Truck Center: 2017 GU 713 Mack \$113,059.70 and 2018 GU 713 \$113,876.00. Nebraska Peterbilt: 2018 Peterbilt 367 \$117,374.00. Nebraska Truck Center: 2018 114 SD Freightliner \$105,481.00.

Motion by Fintel and seconded by Samuelson to accept the bid from Nebraska Truck Center, Inc. for a 2018 114 SD Freightliner in the amount of \$105,481.00. On roll call, yea: Black, Shaw, Fintel, Schmidt and Nuss; nay: Schmidt; absent: Anderson. Motion carried.

Ted Griess, County Attorney discussed the Resolutions he had prepared for the Treasurer's office to use when there are new pledge securities, securities that are to be



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released or a combination of the two. Sharon Lavene, County Treasurer was also present and requested the board approve a new security pledge.

Motion by Black and seconded by Shaw to adopt Resolution #17-16 for security pledge CUSIP #818473FA3 for \$170,000.00. On roll call, yea: Shaw, Fintel, Samuelson, Schmidt, Black and Nuss; absent: Anderson. Motion carried. (Resolution on file in Clerk's office.)

Ted also answered questions the board had about the Resolution for the employee handbook. Ted said that once the board had adopted the handbook it was in effect. Whether elected officials signed it or not, does not have any bearing on its effectiveness. Signatures of officials are just acknowledging that they received a copy and have had the opportunity to read it. All employees (including elected officials) must abide by the contents of the handbook.

Tom Roemmich, Highway Supt. requested that Ted draft a letter to pivot companies informing them of the need to get a permit before moving irrigation systems. The permit will allow the Road Dept. to know when systems are being moved and what routes are being taken. This will help them to know where to check on signs that may have been taken down and not put back up.

Bill Boyer, Murphy Tractor, was present to discuss a Tractor and Mower bid. Bill explained that Diamond Mowers finds Ag Dealers with leased tractors; the mower was quoted at NJPA price. The board said they would discuss this later in the meeting as they were running behind schedule.

The bids for Air Handlers were opened at 10:00 AM. Representatives from Glassman Corp and Rassmussen Mechanical Services were present also. Bids were received from: Trane Building Services, Glassman Corp. & Rasmussen Mechanical Services. The Board discussed the bids and asked questions of those present.

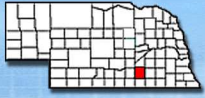
Trane Building Services: \$77,591.00 base bid for 8 units, controls \$81,529.00.

Glassman Corp: \$87,142.86 base bid for 8 units, Alt #1 (controls) \$215,186.00, Alt #2 (Energy Recovery Unit) \$35,526.00. Rassmussen Mechanical Services: \$80,123.00 base bid for 8 units, Alt #1 (controls) \$44,825.00, Alt #2 (ERV systems) \$63,975.00.

Motion by Schmidt and seconded by Fintel to accept the base bid and Alt # 1 and Alt#2 from Rasmussen for replacement of 8 air handlers in the courthouse. On roll call, yea: Fintel, Samuelson, Schmidt, Black, Shaw and Nuss; absent: Anderson. Motion carried.

Motion by Fintel and seconded by Samuelson to open the budget hearing at 10:30 A.M. On roll call, yea: Samuelson, Schmidt, Black, Shaw, Fintel and Nuss; absent: Anderson. Motion carried.

The public hearing on the proposed County Budget for fiscal year 2017-2018 was held with Gene Ulmer, CPA with Dana F. Cole & Company, LLP, the county budget preparer present. The notice was published in the Clay County News. No other persons attended the hearing. No written or oral comments or objections were received from the public.



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Gene went over the spreadsheet and his budget outline. The proposed budget was reviewed with the board. There is a 14.28% decrease in the property tax request resulting in the levy being set at 0.1933. Last year's levy was .2235.

Motion by Shaw and seconded by Fintel to close the public hearing on the proposed County Budget for fiscal year 2017-2018 at 10:43 A.M. On roll call, yea: Schmidt, Black, Shaw, Fintel, Samuelson and Nuss; absent: Anderson. Motion carried.

Motion by Schmidt and seconded by Black to adopt the Resolution to accept the proposed County Budget for fiscal year 2017-2018 as presented. On roll call, yea: Black, Shaw, Fintel, Samuelson, Schmidt and Nuss; absent: Anderson. Motion carried. (Copy of Resolution on file in the Clerk's office)

Motion by Fintel and seconded by Shaw to open the Special Hearing to set the Final Tax request at 10:45 A.M. On roll call, yea: Shaw, Fintel, Samuelson, Schmidt, Black and Nuss; absent: Anderson. Motion carried.

Gene Ulmer explained the purpose of the hearing and answered questions. No other persons appeared. No written or oral comments or objections were received from the public.

Motion by Samuelson and seconded by Shaw to close the Special Hearing to set the Final Tax request at 10:49 A.M. On roll call, yea: Fintel, Samuelson, Schmidt, Black, Shaw and Nuss; absent: Anderson. Motion carried.

Motion by Fintel and seconded by Schmidt to set the final 2017-2018 proposed tax request at \$4,389,169.00. On roll call, yea: Samuelson, Schmidt, Black, Shaw, Fintel and Nuss; absent: Anderson. Motion carried.

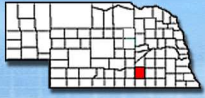
Michael Spilinek, structural engineer with Olsson Associates explained the specifications for replacing the North Entrance Stairway to the Courthouse. He explained the requirements for demolition and construction of the steps and 30' of the sidewalk. They will advertise for bids (October 10, 2017 at 9:30 A.M.).

Motion by Shaw and seconded by Fintel to approve the plans and specifications as presented by Olsson Associates and authorize them to proceed with advertising for bids for the courthouse north entrance stair replacement. On roll call, yea: Schmidt, Black, Shaw, Fintel, Samuelson and Nuss; absent: Anderson. Motion carried.

Motion by Samuelson and seconded by Black to hire Olsson Associates to oversee the courthouse North Entrance Stair Replacement Project. On roll call, yea: Black, Shaw, Fintel, Samuelson, Schmidt and Nuss; absent: Anderson. Motion carried.

The fee reports were circulated for review.

Motion by Fintel and seconded by Black to accept the fee reports for the following county officials for the month of August 2017: County Clerk, \$9,142.75, County Court \$11,533.06, Clerk of District Court, \$4,205.55, County Sheriff, \$1,916.72 and County Treasurer receipts #17080001 through #17080041 in the amount of \$243,321.99. On



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roll call, yea: Shaw, Fintel, Samuelson, Schmidt, Black and Nuss; absent: Anderson.
Motion carried.

The budget was prepared using a 3% increase in wages for employees.

Motion by Shaw and seconded by Black to give all departments a 3% increase for wages for employees, to be dispersed at the discretion of the department head. This does not include elected officials salaries. The raises would be effective for the pay period beginning November 20, 2017 (paid January 1, 2018). On roll call, yea: Fintel, Samuelson, Schmidt, Black, Shaw and Nuss; absent: Anderson. Motion carried.

The board did discuss the tractor/mower proposal. It was decided to go through the bid process. Chairman Nuss will talk to Tom and this will be placed on the next agenda for discussion.

Motion by Black and seconded by Samuelson to adjourn this meeting at 11:58 A.M.; next meeting scheduled for September 19, 2017. On roll call, yea: Samuelson, Schmidt, Black, Shaw, Fintel and Nuss; absent: Anderson. Motion carried.

Deborah Karnatz, County Clerk

Todd Nuss, Chairman