



Clay County Board Minutes



COUNTY BOARD OF SUPERVISORS

Courthouse, Clay Center, Nebraska, July 25, 2017 at 9:00 A.M.

The Clay County Board of Supervisors met July 25, 2017, as per public notice given in the Clay County News on July 19, 2017. A copy of the proof of publication is on file in the County Clerk's Office. Availability of the agenda was communicated in the advance notice of the meeting. Chairman Nuss presided with roll call showing the following present: Fintel, Anderson, Schmidt, Johnson, Shaw and Nuss; absent: Samuelson. Minutes of the meeting held July 18, 2017 were mailed to the board members. All of the proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman, Todd Nuss stated that the open meeting law poster is posted on the west wall in the back of the room.

Motion by Fintel and seconded by Schmidt to approve the minutes of the meeting held July 18, 2017 as mailed. On roll call, yea: Anderson, Schmidt, Black, Shaw, Fintel and Nuss; absent: Samuelson. Motion carried.

The new Employee Handbook had been sent to the Elected officials and those appointed officials who supervise employees. These officials were invited to meet with the board. The board went over changes and answered questions. A Joint Resolution was prepared for the County Board and the Elected/Appointed Officials to sign. Those that were unable to attend the meeting will be able to sign the resolution at a later time.

Motion by Fintel and seconded by Shaw to adopt Resolution #17-14 Joint Resolution and Agreement adopting the employee handbook. On roll call, yea: Schmidt, Black, Shaw, Fintel, Anderson and Nuss; absent: Samuelson. Motion carried. (on file in Clerk's office)

Thomas Roemmich II, Highway Superintendent reported that they are done on Road B and will be moving to Road U.

A list of surplus equipment was submitted. Motion by Anderson and seconded by Schmidt to declare the Road Department equipment consisting of a 1990 International 2575 Tandem Axle 10 yd Dump Truck, a 1991 International 4900 Tandem Axle 10 yd Dump Truck, a 1986 GMC 7500 Bucket Truck, a 1995 Side Kick 3 Point Mounted 15' Boom Shredder and a 1974 Hyster Tandem Axle 20 Ton Tilt Top Flatbed Trailer as surplus property. On roll call, yea: Black, Shaw, Fintel, Anderson, Schmidt and Nuss; absent: Samuelson. Motion carried.

Easements were presented and reviewed.



Clay County Board Minutes



Motion by Anderson and seconded by Shaw to approve the easement request from Black Hills Energy to install a natural gas pipeline along Road 316 in the NE ¼ Sec.23-T7N-R7W. On roll call, yea: Shaw, Fintel, Anderson, Schmidt, Black and Nuss; absent: Samuelson. Motion carried.

Motion by Black and seconded by Fintel to approve the easement requested by Kipp Hinrichs to install an electric line across Road 310 from SE ¼ Sec.14-T6N-R8W to NE ¼ Sec.20-T6N-R8W to supply power to a house. On roll call, yea: Fintel, Anderson, Schmidt, Black, Shaw, and Nuss; absent: Samuelson. Motion carried.

Ted Griess, County Attorney answered questions from the board concerning inventories and how long evidence must be stored.

Mike Carroll, Custodian reported that someone from Howard Glass had come and re-adjusted doors and ordered new seals. Replacing air handlers was discussed. The board decided to advertise for bids to replace all units except the newest ones.

Motion by Fintel and seconded by Schmidt to advertise for replacement of courthouse air handlers. Bids to be opened On August 15th at 10:45 A.M. On roll call, yea: Anderson, Schmidt, Black, Shaw, Fintel and Nuss; absent: Samuelson. Motion carried.

Loren Uden, Emergency Management Coordinator went over is monthly report of meetings, trainings, responses and other projects.

Randy Tonniges the County's auditor gave a brief explanation of how they conduct the audit and answered questions from the board.

Lynn Nejezchleb has requested board approval for a Special Designated Liquor License for the Fairfield Opera House Bar & Grill to cater an event in the county. The board reviewed the application. After discussion, a vote was held to recommend approval of the application.

Motion by Anderson and seconded by Black to recommend approval of the application for a special designated liquor license to Fairfield Opera House Bar & Grill whose address is 30480 Road E Fairfield, NE 68938 for an event to be held in Clay County on August 10, 2017 located at 1131 East Hwy 74 Fairfield, Nebraska. On roll call, yea: Schmidt, Black, Shaw, Fintel, Anderson and Nuss; absent: Samuelson. Motion carried.

Money that was received and receipted to the E911 Fund (Enhanced Wireless 2913) in 2016. This discrepancy was found during the audit of the 2015-2016 fiscal year. A letter dated May 26, 2017 was sent to Sheriff Franklin asking that the money be moved to the correct fund. The letter was forwarded to the Clerk and the Treasurer by the



Clay County Board Minutes



Emergency Manager. In order for the Treasurer to make a Journal Entry, the board has to pass a resolution instructing the transfer to be made.

Motion by Shaw and seconded by Schmidt to adopt Resolution #17-15 transferring funds from Fund 2913 (E 911) to Fund 100 (General). On roll call, yea: Black, Shaw, Fintel, Anderson, Schmidt and Nuss; absent: Samuelson. Motion carried.

RESOLUTION # 17-15

WHEREAS, the Clay County Board of Supervisors adopted Resolution #10-06 on July 27, 2010 establishing a separate fund entitled "E911 Wireless Service Fund" (2913);

WHEREAS, an audit of this fund was conducted for the Fiscal Year 2015-2016;

WHEREAS, it was found non-wireless money was receipted into this wireless fund and will need to be reimbursed to the General Fund (100);

The ineligible amount is \$8,865.59;

THEREFORE BE IT RESOLVED, by the Clay County Board of Supervisors that \$8,865.59 be transferred from the E911 Fund (2913) to the General Fund (100)

Dated this 25th day of July 2017.

Clay County Board of Supervisors

Attest: Deb Karnatz, County Clerk

Todd Nuss, Chairman

Claims were presented for review and discussion.

Motion by Fintel and seconded by Black to approve the claims that were presented and authorize the County Clerk to pay from the appropriate funds. On roll call, yea: Shaw, Fintel, Anderson, Schmidt, Black and Nuss; absent: Samuelson. Motion carried.

GENERAL FUND

Employees, Full Time Wage	\$89,024.30
Adams County Sheriff, Service	18.00
AFLAC, Insurance	499.46
Holli Alley, Mileage	96.30
Ameritas Life Ins., Retirement	13,979.69
APCO/NENA, Registration	125.00
Aspegren Repair, Service	277.35
Aurora Coop, Repair	25.00
Baird & Griess, Wireless	24.25
Barb Barnett, Mileage, Supplies	73.74
Beckstadter Law, Service	1,005.50
Bert's Pharmacy, Postage	2.67
Big G Ace, Supplies	77.88
Black Hills Energy, Utilities	173.13
Blue Cross Blue Shield, Ins.	53,770.16



Clay County Board Minutes



Bob Barker, Supplies	204.46
Donna Boeka, Prior Service	12.00
Business World, Supplies	103.76
City of Clay Center, Utilities	715.00
Clay Center Market, Supplies	1,511.23
Clay County Court, Fees	734.00
Clay County News, Notices	452.05
Clay County Treasurer, Postage	424.65
Clerk of the Dist. Court, Fees	144.00
Colonial, Ins	884.75
Connecting Point, Labor, Internet	1,034.45
Cornerstone Bank, Withholdings, Fees	31,538.49
CPI, Fuel	1,832.77
Credit Management Services, Garnishment	533.46
Culligan's of Hastings, Rent	11.00
DAS State Accounting, Service	512.00
Deputies, Phone allowance	100.00
Don's Lawn Service, Mowing	500.00
Dugan Printing & Promotions LLC., Supplies	957.77
Eakes, Supplies	182.05
Cara Felber, Mileage	52.92
First Concord Benefits Group, Sec. 125	1,190.91
Christine Flesner, Prior Service	12.00
George's 66 Service, Fuel	71.51
GIS Workshop, Service	8,350.00
Lawrence Griess, Prior Service	10.00
Janet Hajny, Prior Service	99.74
Hamilton County Treasurer, VSO Agreement	2,291.67
Hixson Plumbing, Heating & Air Cond., Service	560.00
Holiday Inn Express, Lodging	182.00
Hometown Leasing, Lease	1,750.00
Interstate Products Inc., Supplies	1,276.00
Sarah Krause, Cleaning	650.00
Larry's Pest, Service	135.00
Lehman Reporting, Service	197.25
Leichleiter Construction, Service	3,414.92
Marina Inn Hotel & Conference Center, Lodging	182.00
Madison National Life, Ins.	52.84
Memorial Community Health, Service	180.00
MIPS, Service	3,075.95
Nationwide, 457 Plan	1,175.00
NE Assoc. of Co. Clks, ROD, Elect Comm, reg	100.00
Nebraska Crime Commission, Refund	858.11
NE Health & Human Services, Service	90.00
Nebraska.gov, Service	11.00



Clay County Board Minutes



NIRMA, Insurance	114,839.00
Office Depot, Supplies	63.98
O'Keefe Elevator Co., Inc., Maintenance	316.16
Proforma, Supplies	52.20
Region 3 Behavioral Health Services, 1st Qtr. Funding	3,933.75
Roger Rodenbeck, Meals	16.98
Secretary of State, Supplies	20.00
Skalka & Baack, Service	423.84
Smith Lawn Care, Service	50.00
South Central Public Power, Utilities	2,457.27
Stanard Appraisal Service Inc., Service	570.00
State of NE, Dept. of Corrections. Boarding	256.38
Sullivan Shoemaker, Service	2,600.00
Sutton Electric, Service	827.73
Sutton Lumber, Supplies	40.97
Sutton Pharmacy, Supplies	423.74
The Cover Up, Service	1,262.20
UNL-ITS Communication Center, Broadband	46.02
US Bank, Supplies	56.96
USDA, APHIS, Service	1,475.17
V & M Sales & Lawn Service, Service	463.00
Brandy VanDewalle, Mileage	108.07
Verizon Wireless, Cell Phones	295.62
Vision Service Plan (CT), Vision	338.36
Windstream, Service	1,647.40
Woodward's, Garbage	200.00

ROAD FUND

Employees, Full Time Wage	\$47,233.01
Action Auto Supply, Supplies	94.42
AFLAC, Insurance	768.95
Ameritas Life Ins., Retirement	6,876.80
Aramark, Supplies	424.55
Beck's Farm Equipment, Inc., Supplies	156.11
Black Hills Energy, Utilities	307.64
Blue Cross Blue Shield, Ins.	121.96
Card Services, Supplies	1,391.17
City of Clay Center, Utilities	167.50
City of Edgar, Utilities	48.00
City of Fairfield, Utilities	73.90
City of Harvard, Utilities	106.00
City of Sutton, Utilities	98.62
Clay Center Market, Supplies	144.70
Clay County Treasurer, Titles	40.00
Colonial Life, Ins	336.79



Clay County Board Minutes



Computer Hardware, Supplies	99.95
Connecting Point, Service, Supplies, Repairs	1,525.75
Cornerstone Bank, Withholdings	16,174.83
CPI, Fuel	7,177.82
Credit Management Services, Garnishment	331.86
CPS, Fuel	89.55
CW Rainforth, Parts	89.50
Diamond Mowers, Parts	581.85
Don's Lawn Service, Mowing	200.00
Eakes, Supplies	1,924.09
Extreme Transfer, Parts	1,216.95
Fairfield N/S Coop, Supplies	8.52
Fastenal, Supplies	552.12
First Concord Benefits Group, Sec. 125	381.66
Fleetpride, Parts	98.44
Friesen Ford, Service	69.60
George Brothers, Fuel	6,825.85
George's 66 Service, Fuel	46.98
Patsy Gewecke, Prior Service	54.00
Hamilton Telecommunication, Internet	84.12
Harvard Foodmart, Fuel	175.52
Island Supply Welding, Supplies	81.97
John Deere Financial, Supplies	7,068.83
K&G Plumbing & Heating, Service	137.50
Ken & Al's, Fuel, Repair, Parts	739.16
Madison National Life, Ins.	43.36
Mary Lanning, Testing	100.00
Matheson, Rent, Supplies	32.35
Medical Enterprises, Testing	93.00
Menards, Supplies	2,106.87
Mid-Nebraska Aggregate Inc., Gravel	30,317.63
Midwest Service & Sales, Supplies	31,286.35
MIPS, Training	224.76
NAPA Auto Parts, Supplies	8.58
Nationwide, 457 Plan	180.00
Nebraska Peterbuilt, Parts	302.96
Newman Signs, Signs	1,033.20
NMC, Parts & Labor	5,720.68
Olsson Associates, Engineering	9,898.28
Patchmaster, Maintenance by others	38,103.00
Penners Tire & Auto, Tires	900.00
Platte Valley Comm. of Hastings, Service	178.40
R & K Service, Fuel	3,056.47
South Central Public Power, Utilities	262.59
Sutton Auto Supply, Parts	5.80



Clay County Board Minutes



Sutton Electric, Service	5,657.11
Sutton Lumber, Supplies	156.54
Trausch Dynamics, Supplies	551.98
Village of Trumbull, Utilities	82.00
Vision Service Plan (CT), Vision	202.26
Windstream, Service, Internet	1,004.97
Woodward's, Garbage	45.00

VISITORS PROMOTION FUND

Edgar Community Club, Grant	\$400.00
-----------------------------	----------

VISITORS IMPROVEMENT FUND

Edgar Community Club, Grant	\$500.00
Harvard Community Club, Grant	500.00

ROD P M FUND

MIPS, Service	\$113.34
---------------	----------

SOUTH CENTRAL PARTNER GRANT FUND

Big Brothers Big Sisters, CB Grant	\$314.56
Horizon Recovery, CB Grant	1,161.00
Owens, CB Grant	140.00
Adams County Diversion, CB Grant	739.84
YWCA, CB Grant	243.40

HEALTH FUND

Employees, Full Time Wage	\$7,509.66
Aflac, Insurance	37.50
Ameritas Life Ins Co., Retirement	1,192.65
Anstine Fire Equipment Co., Repair	15.00
Central Community College, Training	60.00
Eleanor Clark, Mileage, Education	503.79
Clay County News, Notices	53.30
Colonial, Ins	111.86
Cornerstone Bank, Withholdings	3,335.59
Culligan's of Hastings, Supplies	19.00
Eakes, Supplies	27.96
First Concord Benefits Group, Sec. 125	183.33
Laurie Sheridan, Mileage	294.79
Vision Service Plan (CT), Vision	8.34
Windstream, Service	197.59

911 FUND

Black Hills Energy, Utilities	\$35.88
Connecting Point, Internet	68.50



Clay County Board Minutes



South Central Public Power Dist., Utilities	93.21
Windstream, Phone, Phone System	633.46
E911 FUND	
Windstream, Service, Phone System	\$941.08
WEED FUND	
Employees, Full Time Wage	\$2,671.19
AFLAC, Insurance	38.48
Ameritas Life Ins Co., Retirement	481.32
Black Hills Energy, Utilities	33.69
Connecting Point, Internet	28.50
CPI, Fuel	363.53
Cornerstone Bank, Withholdings	1,335.58
Friesen Chevrolet Inc. Repair	39.95
Nationwide, 457 Plan	365.00
South Central Public Power District, Utilities	31.63
Windstream, Phone	53.08

Motion by Anderson and seconded by Schmidt to adjourn this meeting at 12:08 P.M.; next meeting scheduled for August 15, 2017. On roll call, yea: Fintel, Anderson, Schmidt, Black, Shaw and Nuss; absent: Samuelson. Motion carried.

Deborah Karnatz, County Clerk

Todd Nuss, Chairman